

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
MARCH 5, 2018
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The Board of Mayor and Alderman met in regular session on March 5, 2018 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-absent; Chuck Coffey- yes; Teresa Fuson- here; Jerry Hopson - here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for approval of the minutes. Chuck Coffey made a motion to the approve minutes, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Chuck Coffey made a motion to approve the financial report, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Phillip Waller made a motion to pay the bills, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

Planning & Zoning

Mayor Pucciarelli reported that he is still researching the possibility of the town purchasing the Estep lot.

Finance

The planning process for the FY 2018-2019 budget has begun. A draft, for the water and sewer fund, should be completed by the March planning meeting.

Law and Order

The following court dates have been set:

March 29, 2018@6:00 p.m.

April 26, 2018 @6:00 p.m.

Historical

The next Historic Zoning Commission meeting will be on Tuesday March 6, 2018 at 7:00 p.m. The HZC will be discussing the plans submitted for the property at 601 Pennlyn.

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Streets

Phillip Waller will be meeting with a representative from Tennessee Department of Environment and Conservation tomorrow concerning the water issues at the lower end of town.

He has also been in contact with Virginia Department of Transportation concerning the strip of the road with the potholes on North Cumberland Dr. He was told that VDOT had discontinued maintenance on that part of the road but they would continue to research to find out whose responsibility it is.

Parks and Recreation

The restrooms at Berkau Park will be reopened at the end of March or first of April.

Vehicles are being parked in the dog park lot and left unattended past the closing time. A new sign will be purchased and placed at the entrance of the park listing the hours the park is open.

The County Commission adopted the Claiborne County 10 year Parks and Recreation Master Plan at their last meeting and now each municipality needs to do the same. A resolution will be on the agenda next month.

The town is still awaiting news on the Health Grant. Announcements are expected soon.

Tourism/Events

Upcoming Events included:

Cumberland Mountain Music Show- March 10, 2018

Street Festival- April 7, 2018

Mountain Fiesta- April 21, 2018

Art Extravaganza- June 2, 2018

Genealogy Jamboree- June 14-16, 2018

White Lightning Trail Festival- June 29- 30, 2018

Water

Water loss for the month of February 2018 is down to 11%.

Sewer

The pump for the Tiprell pump station will be delivered and installed later this week.

There are still many leaks on the sewer lines. Additional manhole repair will be included in the next budget cycle.

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There was a heating oil spill at the WWTP last month. An environmental company was contacted immediately, testing was done, and the contaminated soil has been removed. The incident will be covered under the town's insurance policy.

Fire Department

The Lampeter Fire Department delivered the fire equipment on March 2, 2018.

On March 13, 2018 the department will hold a training exercise at the station. The road in front of the station will be blocked from 5:30 – 7:00 p.m.

At noon on March 20, 2018 the department will be testing the emergency siren located at the fire station.

OSHA Safety Director

There was nothing to report.

Litigation

There was nothing to report.

Mayor Pucciarelli called for Old Business:

Package Store- Liquor

Mayor Pucciarelli made a correction to the statement he made at the last meeting regarding steps for a liquor store.

He explained that the population law would first have to be changed before a referendum could be included on the ballot.

Ordinance No. 1-2018 (An Ordinance to Add Chapter 5 "Fireworks," to Title 7 of the Municipal Code)

It was recently discovered that the fireworks regulations is no longer in the codes. This ordinance will add regulations back in the codes.

Jerry Hopson made a motion to approve Ordinance No. 1-2018 on second and final reading, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson-yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Ordinance No. 2-2018 (An Ordinance to Amend the Fiscal Year 2017-2018 Budget

This ordinance will increase several lines items that have exceeded the budgeted amount.

John Ravnum made a motion to approve Ordinance No. 2-2018 on second and final reading, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson-yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

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Special Event Application- Mountain Fiesta

This application was submitted by representatives from J Frank White Academy and is scheduled for April 21, 2018.

Chuck Coffey made a motion to approve the special event application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Special Event Application- Street Fair

This application was submitted by representatives from LMU and is scheduled for April 7, 2018.

John Ravnum made a motion to approve the special event application, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Waste Collection Bids

The number of households (for garbage pickup) will vary from month to month based on the number of homes occupied. The lowest bidder was contacted to see how they would handle the fluctuation and was told they would work with the town by adjusting the number of households every so often.

The board felt that all options needed to be explored before a decision could be made.

Citizens Comments

Kimberly Kotlar, owner of the Olde Mill Inn Bed and Breakfast, reported that since they took over the B&B, one year ago, occupancy rate has increased 18%. She also reported that at the last merchants meeting marketing ideas were discussed and an ad for the April edition of the Family Savings Magazine was approved. Ms. Kotlar was elected to represent the town on the board of the Cumberland Gap Regional Tourism Association. Among the things she plans to do is adding the town events to the Association's website.

Mayor Pucciarelli called for New Business:

Trash Day- Junk Day

A town wide cleanup day was set for March 30, 2018.

Debris, yard waste, and appliances will only be picked up the last Tuesday of each month (will change to twice a month, if necessary).

The water bills have not yet been sent out this month so the announcements will be included.

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Ordinance 3-2018- An Ordinance to Adopt by Reference State Traffic Offenses and Rules of the Road

This ordinance repeals the existing Municipal Code Section “15-125” and replaces it with new and updated “Rules of the Road” statutes.

Chuck Coffey made a motion to approve Ordinance 3-2018, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Special Event Application- Art Extravaganza

This application was submitted by representatives from the Artist Co-op and is scheduled for June 2, 2018.

Jerry Hopson made a motion to approve the special event application, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Special Event Application- Harvest Moon Festival

This application was submitted by representatives from the Artist Co-op and is scheduled for October 13, 2018.

Chuck Coffey made a motion to approve the special event application, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Pollinator Supportive Community

Pollinator Stewardship Council and supporting partners will be reaching out to local groups in Claiborne County to educate and develop a pollinator supportive community.

Phillip Waller made a motion to support the Pollinator Stewardship Council, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Spraying done by Powell Valley Electric

There was a question as to whether or not the town or individuals could opt of the spraying done each year by Powell Valley Electric. Mayor Pucciarelli explained that he has been in contact with a representative from Powell Valley Electric and was told that individual homeowners could opt of the spraying but would be required to maintain and spray their own property. Mayor Pucciarelli was assured that all chemicals used was FDA

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approved. Dates for spraying will be published in the Tennessee Magazine when determined.

Audit for Year Ending June 30, 2018

The fee for the audit for the year ending June 30, 2018 will be \$9,950. That is an increase of \$300 from the prior year's fee – around 3%. If the Board is agreeable, an engagement letter and state contract will be prepared.

John Ravnum made a motion to approve the fee and the contract, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Stand in the Gap

Stand in the Gap found an office in Tazewell and no longer needs the use of town hall.

Announcements

Town Hall will be closed on March 7th and March 13, 2018.

Planning meeting- Monday March 26, 2018 @6:00 p.m.

Chuck Coffey made a motion to adjourn, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- absent; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.