

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
JUNE 4, 2018
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The Board of Mayor and Alderman met in regular session on June 4, 2018 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey-here; Teresa Fuson- absent; Jerry Hopson - here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. The following change was made:

From: Genealogy Jamboree- June 14-16, 2018
To: Genealogy Jamboree- June 7-9, 2018

Chuck Coffey made a motion to the approve minutes with the above change, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Chuck Coffey made a motion to approve the financial report, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Jerry Hopson made a motion to pay the bills, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

Planning & Zoning

The Planning and Zoning Committee is in the process of reviewing title 14, Zoning and Land Use Control, for any necessary changes.

The next Planning and Zoning Committee meeting will be on Monday July 2, 2018 @6:00 p.m.

Finance

The board discussed the possibility of investing a portion of the money in the water/sewer fund into a Certificate of Deposit account.

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Mayor Pucciarelli presented plaques to the former Fire Chief Chase Elswick, and former Assistant Chief Reese Bulmash for their dedication and service to the town and the CGVFD. Both were wished the best of luck in their careers.

Law and Order

Since the Cumberland Gap Police Department no longer exist, Mayor Pucciarelli recommended the town sell the police car.

Susan Bain made a motion to declare the police car as surplus and sell it. Chuck Coffey seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

The car will be listed on govdeals.com.

Historical

The next Historic Zoning Commission meeting will be on Tuesday June 5, 2018 at 7:00 p.m.

The board will be discussing another proposal from Steve Clouse's attorney.

Streets

Mayor Pucciarelli is in the process of getting quotes to repair potholes in town.

There was some discussion about sealing and striping the city parking lot.

There is nothing new to report concerning the potholes on North Cumberland Drive or the drainage issues near the railroad.

Parks and Recreation

Another sign for the dog park has been ordered and received.

Mayor Pucciarelli told the board he is still investigating the possibility of installing 4 to 6 new street lights on the walking trail leading to the dog park.

Tourism/Events

Upcoming Events included:

Genealogy Jamboree- June 7-9, 2018

Cumberland Mountain Music Show- June 23, 2018

White Lightning Trail Festival- June 30, 2018

Water

The water loss went down from 19% in April to 16% in May.

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The state has dissolved all consolidated agreements for Lead and Copper monitoring, therefore, Lincoln Memorial University and Cumberland Gap will now be required to do separate samplings. In the past only LMU did the testing.

Jesse Thompson explained that he needed 10 sites (residence or business) for the testing. The samples should be collected, in the kit that will be provided, first thing in the morning before any other water is run. This allows for analyzing what is happening to the water & plumbing materials after the water was inactive overnight in the lines.

Each of the board members was given a form and was asked to participate in the monitoring.

Sewer

There was nothing to report.

Fire Department

The fire department assisted Harrogate for a mutual aid call in the month of May.

At the last planning meeting the new fire chief, Eric Dietz, told the board he was approached by an individual asking if the fire department would fill their swimming pool. Since then Chief Dietz has spoken with other fire departments for their policy and procedures on the matter. He suggested the following procedures and cost. The individual would first have contact town hall and pay all cost associated with filling the pool. The individual would be charged for:

- the water based on how many gallons the pools holds
- the use of the tanker to haul the water- \$45 per tanker load for inside town limits; \$55 per tanker load for outside town limits (the tankers holds 2,100 gallons of water per load)

Once the individual has paid all cost they would then provide a receipt to the fire department then the pool would be filled.

Susan Bain made a motion to approve the above procedure and cost, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

OSHA Safety Director

An OSHA inspector was in town on May 23, 2018. The buildings inspected were: town hall and the fire department. Several violations were found at both locations. As a result, the fire department is required to develop and implement several safety programs and plans. The fire chief has reviewed the templates that were sent and is checking with other fire departments to see what they have in place.

Litigation

There was nothing to report.

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Mayor Pucciarelli called for Old Business:

Ordinance No. 4-2018 – An Ordinance Amending the Fiscal Year 2017-2018 Budget, Passed by Ordinance Number 3-2017

Jerry Hopson made a motion to pass Ordinance No. 4-2018 on second and final reading, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Ordinance No. 5-2018- An Ordinance Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019

Jerry Hopson made a motion to pass Ordinance No. 5-2018 on second and final reading, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Bell County Recycling Center

A trailer will be provided by the recycling center and will be hitched behind the dump truck. The trash bags will be loaded onto the dump truck while the recycling bags will be loaded onto the trailer. The trailer will be dropped off at the recycling center on the way to Bell County Solid Waste and picked back up on the way back.

All is needed is to install a hitch onto the dump truck and signing residents up for the service. Mayor Pucciarelli stated he plans to go door to door for the signups and hopes to begin the program in July.

Both garbage and recycling will be picked up weekly.

Chuck Coffey made a motion to adopt the recycling plan, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Citizens Comments

There were no citizen comments.

Mayor Pucciarelli called for New Business:

Project updates

Floodplain Management Services Program- The Corps of Engineers was contacted requesting assistance for flood damage mitigation. The town has been placed on the list for funding and will take about a year to be approved.

Estep property- The town met with Rural Development for funding availability for the purchase of the vacant lot owned by the Estep family. In order for Rural Development to

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finance the project the town has to have a plan in place for the use of the property. Mayor Pucciarelli would like to see an amphitheater on the land. Funds are available for purchase and development of the property. The funding would be partially grant and the rest would be a 40 year loan.

John Ravnum made a motion to move forward with Rural Development but not obligate the town to any money until the board has time to study the plan for the area. Chuck Coffey seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Town attorney, Jim Estep, stated since his family owns the property there is a conflict of interest and the town will need to seek outside legal counsel if needed.

Health Grant- A meeting is set with the grant administrators and the state tomorrow.

Dog Park Grant- A meeting is set with Nichole Britt, with East Tennessee Development District, on Wednesday to discuss an upcoming grant opportunity for the dog park.

Announcements

Town Hall will be closed the following days:

Thursday June 7th, Thursday June 14th, and Friday June 15, 2018.

Agenda meeting- Monday, June 25, 2018 @6:00 p.m.

Chuck Coffey made a motion to adjourn, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.