

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
MAY 1, 2023  
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The Board of Mayor and Alderman met in regular session on May 1, 2023 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Teresa Fuson- here; Camille Hall- here; Bill Linn- here; John Ravnum- here; Morgan Wheeler- here.

Mayor Pucciarelli called for a motion to approve the minutes. John Douglas made a motion to approve the minutes, with a second by Bill Linn. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Bill Linn made a motion to approve the financial report, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. John Douglas made a motion to pay the bills, with a second by Morgan Wheeler. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Planning and Zoning- The Planning and Zoning Commission meeting scheduled for earlier tonight was cancelled. The date for the next Planning and Zoning Commission meeting is June 5, 2023.

Finance -First Century Bank services- With the new software the town will be implementing on July 1, 2023, there is a need to utilize additional services from First Century Bank. The services include making ACH payments in the general fund for payroll, and receiving ACH utility payments in the water/sewer fund. There is an additional cost associated with these services (\$5.00 a file, \$0.10 per each item in the file).

John Douglas made a motion to approve the above services & name the city recorder, Linda Moyers, as the authorized person to initiate those services. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

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FY 2023-2024 proposed budget -General Fund

The proposed general fund budget, for FY 2023-2024, was reviewed at the April 24, 2023 agenda meeting. The water/sewer budget will be reviewed at the May agenda meeting, The first reading of the budget will be at the June 5<sup>th</sup> board meeting, and a special called meeting, for the final reading, will be held prior to the agenda meeting on June 26<sup>th</sup>.

Law and Order- The sheriff's department compensated over twenty (20) fake identifications at a local establishment last month.

Historical – The Historic Zoning Commission will meet on May 2, 2023.

Streets – Mayor Pucciarelli reported that he is still working with LMU to coordinate the paving project once they repair their water line.

Parks and Recreation- There was nothing to report.

Tourism/Events- Upcoming Events include:  
May 13, 2023- Art and Wine Festival.

Water- The water loss for the month of April has not been determined at this time.

Sewer – There was noting to report.

Fire Department- Outgoing chief, James Ratliff, was recognized for his service to the town and the CGVFD.

OSHA Safety Director- There was nothing to report.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business:

TN Downtown Grant Update- Guardians of the Gap- There was nothing to report.

Special Event Permit Application- Genealogy Jamboree (Revised)

A revised special permit application for the Genealogy Jamboree was submitted. The date changed to October 13-14, 2023 and the location was changed to Colwyn Ave and the Estep Lot.

John Douglas made a motion to approve the special event application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

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Ordinance No. 4-2023- An Ordinance Altering Benefits Policy for Municipal Employees

The ordinance amends the benefits policy by adding Martin Luther King Jr Day and Presidents Day to the list of official paid holidays for full-time employees. This is the second and final reading of the ordinance.

Bill Linn made a motion to approve the ordinance, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Ordinance No. 5-2023- An Ordinance to Amend Fiscal Year 2022-2023 budget

The ordinance amends the budget for a line-item transfer to cover the cost of the street/sidewalk repair project. This is the second and final reading of the ordinance.

John Ravnum made a motion to approve the ordinance, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Ordinance No. 6-2023- An Ordinance to Amend the Municipal Code and Set the Water and Sewer Application Service fee

The ordinance amends the municipal code regarding the water and sewer application fee, increasing the fee from \$50 to \$75. This is the second and final reading of the ordinance.

John Douglas made a motion to approve the ordinance, with a second by Bill Linn. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Ordinance No. 7-2023- An Ordinance to Amend the Municipal Code Regarding Service Connection Chargers or “Tapping Fee” to Connect to the Town’s Water and Wastewater System

The ordinance amends the language of the code pertaining to the “tapping fees”. This is the second and final reading of the ordinance.

John Douglas made a motion to approve the ordinance, with a second by Morgan Wheeler. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Ordinance No. 8-2023- An Ordinance to Amend the Municipal Code Regarding Service Connection Chargers or “Tapping Fee” to Connect to the Town’s Water and Wastewater System

The ordinance increases the water and sewer “tapping fee”. This ordinance will establish different fees based on the size of the line instead of the one charge regardless of the size

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of the line. It is necessary to establish reasonable service connection fees for water and wastewater service in order to recover expenses of the system. This is the second and final reading of the ordinance.

John Douglas made a motion to approve the ordinance, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Citizens Comments- A concerned citizen asked when the town plans to complete the work need to Pennlyn Street, including the repair to the retaining wall. Mayor Pucciarelli replied that all repairs will be coordinated with the milling and paving.

Mayor Pucciarelli called for New Business:

Special Event Permit Application- White Lightning Trail Festival

The special event application, White Lightning Trail Festival, was submitted by Teresa Fuson/ Claiborne Co. Tourism and is scheduled for September 16, 2023.

Camille Hall asked if it would be possible to re-route the tractor ride out of the residential area? Teresa Fuson replied that route was chosen since that area would be less populated, but she would be willing to explore other options.

John Ravnum made a motion to approve the special event permit application, with a second by John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Announcements- The following announcements were made:

Congressman Burchett Mobile Office Hours- Monday May 8, 2023 3-4:30 p.m.

Town Hall will be closed on Monday May 29, 2023 (Memorial Day)

Agenda Meeting – Tuesday May 30, 2023

Board of Mayor and Alderman- Monday June 5, 2023

Teresa Fuson made a motion to adjourn, with a second by Morgan Wheeler. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

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Mayor

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Recorder