

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
AUGUST 1, 2016  
PAGE 1 OF 4

The Board of Mayor and Alderman met in regular session on August 1, 2016 with Mayor McGaffee calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN. Mayor McGaffee called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here Chuck Coffey- here; Teresa Fuson- here; Jerry Hopson -here; John Ravnum-here; Phillip Waller-absent.

Mayor McGaffee called for approval of the minutes. Chuck Coffey made a motion to the approve minutes, with a second by Jerry Hopson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-absent.

Mayor McGaffee next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor McGaffee called for a motion to approve the Financial Report. Susan Bain made a motion to approve the financial report, with a second by Teresa Fuson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-absent.

Mayor McGaffee directed the meeting to approval of the bills. Chuck Coffey made a motion to pay the bills, with a second by John Ravnum. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-absent.

Mayor McGaffee directed the meeting to the committee reports:

**Planning & Zoning**

The Planning & Zoning Commission will meet on August 11<sup>th</sup> at 7:00 p.m. to discuss a possible zoning change for 601 Pennlyn Street. If the zoning change is approved then a public hearing and an ordinance approving the change will be required.

**Finance**

Ray Paul is getting quotes for a clutch and transmission for two of the town vehicles.

**Law and Order**

The mayor and the sheriff is working out the details for a part-time officer. He would be employed by the sheriff's department but would patrol in Cumberland Gap.

**Historical**

The Historical Zoning Commission will meet on August 2<sup>nd</sup> at 7:00 p.m. to discuss proposed changes to the house located at 601 Pennlyn Street.

**Streets**

There was nothing to report.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
AUGUST 1, 2016  
PAGE 2 OF 4

**Parks and Recreation**

Betty Howard sent an email concerning the overgrowth near the wooden walkway. The removal of the overgrowth was not completed today due to the rain.

**Tourism/Events**

Upcoming Events included:

August 20<sup>th</sup> - Cumberland Mountain Music Show

October 8, 2016- Harvest Moon Art Fest hosted by the Artist Co-op  
The event includes art displays, music, and wine tasting in Festival Park. There was a lengthy discussion about the ordinance prohibiting alcoholic beverages on city property. Other cities, who hold the same type of event, will be contacted to see how their events are set up and are allowed to take place on city property. An ordinance change will be looked into.

October 15, 2016- Fire in the Gap Fall Festival and Crazy Aunt Sadie's Yard Sale

The board discussed taking out the bricks, in Festival Park, and replacing them with gravel or concrete. Several commented that there would always be problems unless the trees were removed. Mayor McGaffee is considering blocking off the back portion of the park until it is fixed.

**Water**

The water loss went up from 36 % in June to 37% in July. Several water leaks were repaired last month.

**Sewer**

The lab at the wastewater treatment plant is almost complete.

The town is losing money on installing new sewer taps. A new tap was recently installed in Tiprell and the expenses exceeded the \$200 fee currently in place.

Chuck Coffey made a motion raise the sewer tap fee to \$500, with a second by Susan Bain. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum- abstain; Phillip Waller-absent.

An ordinance will be drafted and voted on at the next meeting.

The Cumberland Gap Wastewater Treatment Plant received an Operational Excellence Award which recognized the efforts of the facility by having no more than one violation of its NPDES Permit Limit for the 12-month reporting period (January 1, 2015- December 31, 2015). The board commended Jesse Thompson for his hard work.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
AUGUST 1, 2016  
PAGE 3 OF 4

**Fire Department**

Homeland Security donated 4 gas detectors to the fire department. Fire Chief, Brandon Wilkinson, told Ray Paul and Jesse Thompson they were welcome to use them whenever they need them, especially before they go down a manhole.

The fire department is currently recruiting new members.

Mayor McGaffee commended the fire department for their hard work at the dog park. Patrick Herling updated the board on the status of the dog park: the shelter has been built, gravel has been laid, and picnic tables are in place. Everything installed so far has been donated.

**OSHA Safety Director**

There was nothing to report.

**Litigation**

There was nothing to report.

Mayor McGaffee called for OLD BUSINESS.

**Move items upstairs to the Welcome Center**

At the planning meeting Carl Nichols asked permission to move several of the items located upstairs down to the welcome center. The mayor tabled the item until more information is given regarding the security at the welcome center.

**Citizens Comments**

There were no citizen comments.

Mayor McGaffee called for NEW BUSINESS:

**Ordinance Number 3-2016- An Ordinance to Amend Title 10, By Creating a New Chapter 3 Entitled “Dog Parks to Establish Permission for Dogs to Be Off-Leash in Town-Owned Dog Parks and To Establish Certain Requirements for Use**

Jerry Hopson made a motion to adopt the ordinance on first reading, with a second Susan Bain. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-absent.

**Special Event Application- Harvest Moon Art Fest**

The Artist Co-op submitted a special event application for an Art Festival to take place on October 8, 2016. Activities include art displays, music, and wine tasting.

John Ravnum made a motion to approve the special event application with the provision that the wine tasting does not take place on town property. Susan Bain seconded the motion. Mayor McGaffee called for a roll call vote. Board members voted as follows:

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
AUGUST 1, 2016  
PAGE 4 OF 4

Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-absent.

**November Town Election**

Three alderman and the mayor positions are open for the November election. Petitions must be turned in to the election commission by 12 noon on August 18, 2016.

**September Board of Mayor and Alderman Meeting**

Since September 5, 2016 is Labor Day, Jerry Hopson made a motion to have the September meeting on Tuesday September 6, 2016. Chuck Coffey seconded the motion. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-absent.

**Announcements**

Planning Meeting- Monday August 29, 2016 @6:00 pm

Election Day- Thursday August 4, 2016. Voting will take place at the town hall from 8:00 a.m. - 8:00 p.m.

With no other business to come before the board, Jerry Hopson made a motion to adjourn, with a second by John Ravnum. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson –yes; John Ravnum-yes; Phillip Waller-absent.