

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
AUGUST 6, 2018
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The Board of Mayor and Alderman met in regular session on August 6, 2018 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey-here; Teresa Fuson- here; Jerry Hopson - here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. Jerry Hopson made a motion to the approve minutes, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Chuck Coffey made a motion to approve the financial report, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Chuck Coffey made a motion to pay the bills, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

Planning & Zoning

The Planning and Zoning Committee is in the process of reviewing title 14, Zoning and Land Use Control, for any necessary changes.

The next meeting will be on Monday September 10, 2018 @6:00 p.m.

Finance

It was decided to wait until after the election to open a new Certificate of Deposit account for the water/sewer funds in the water and sewer checking.

Law and Order

Quotes were obtained for a radar speed gun and will be ordered soon.

There was some discussion about the possibility of installing speed bumps near the overhead bridge on Brooklyn. Chuck Coffey will look into the possibility.

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The govdeals auction has ended for the police car. The reserve of three thousand dollars (\$3,000) was not met. The board has two (2) options: accept the highest bid of seven hundred and fifty dollars (\$750.00) or re-auction and lower the reserve.

Chuck Coffey made a motion to re-auction the car with a reserve of one thousand five hundred dollars (\$1,500), with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Starting immediately the police will begin rotating days they are in town patrolling.

Historical

The Historic Zoning Commission meeting scheduled for Tuesday August 7, 2018 has been cancelled.

The next meeting will be on Tuesday September 11, 2018@7:00 p.m.

Streets

Hinkle Contracting submitted the lowest quote for striping/sealing the city parking lot and for pothole patching. They have been contacted to see when they can start the work.

There was some discussion about installing street lights along the walking trail on Roslyn Avenue.

Parks and Recreation

The town was not awarded the Tennessee Dog Park Dash grant submitted to improve the existing dog park.

Tourism/Events

Upcoming Events included:

Cumberland Mountain Music Show- August 18, 2018

Harvest Moon Art Festival- October 13, 2018

Genealogy Jamboree- Oct 19-20, 2018

Water

The mayor has done some research on digging a well in Cumberland Gap. According to the geologist the mayor has spoken to, the suitable rock to dig for water is Hancock Shell. Unfortunately, the town does not own the land where the rock can be found. Digging the well is fairly inexpensive but the town would need a filtration system, reservoir, and pump. There is a risk involved and there is no guarantee that there would be enough water to supply the whole town. Others have attempted to dig a well in the area but the water is not suitable to drink.

The water loss went down from 22% in June to 8% in July.

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A new law was passed allowing the required utility training to be done online. The training requirements will begin with the new board elected in November 2018.

Sewer

The mayor is still looking into a place to transfer the excess Koi fish at the WWTP.

The town was not awarded the Community Development Block Grant (CDBG) submitted for the purchase of a generator.

Lincoln Memorial University has approached the town about the possibility of the town taking on their sewage. Before that can be considered the town must first do a feasibility study or assessment to see if and how much the WWTP could expand. The state requires an engineering report before granting permission to expand. Vaugh and Melton has agreed to do the assessment for around \$3,500.

Chuck Coffey made a motion to approve the study and the cost, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Fire Department

The fire department will conducting a fundraiser at the Gap Creek Coffee House on August 11, 2018.

OSHA Safety Director

There was nothing to report.

Litigation

There was nothing to report.

Mayor Pucciarelli called for Old Business:

Recycling Update

Today was the first official day of recycling pickup. It was a success as the trailer was overflowing.

Citizens Comments

The owner of the Bed and Breakfast reported that a storm damaged the wooden structure near the water wheel on the side of her building. Since it didn't affect the wheel the structure was removed. She asked if there was anything she needed to do and was told to attend the next Historic Zoning Commission meeting and as long as it doesn't change or affect anything it should be okay.

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She also asked for approval to put up directional signage at the end of Pennlyn Street so her quest could find them. Mayor Pucciarelli told her to come by town hall and they would review the ordinances.

Mayor Pucciarelli called for New Business:

Special Event Permit Application- Genealogy Jamboree

The application was submitted by the Cumberland Gap Tennessee Genealogy and History Group and is scheduled to take place on October 19-20, 2018 (with set up to begin on October 18th).

The group has decided to move the annual event to October (instead of June) and will only be two (2) days instead of three (3).

Chuck Coffey made a motion to approve the special event application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Resolution No. 3-2018 A Resolution Adopting a Compliance Manual Regarding Title VI of the Civil Rights Act of 1964

This written policy manual is a requirement for most grant applications.

Jerry Hopson made a motion to approve Resolution No. 3-2018, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Reach Alert

Reach Alert is a system that would allow the town an easy and efficient way to communicate alerts or reminders to the residents of the town via text messages, email, and or voice calls. Messages can be sent to the whole town or select streets or people. The cost for the first year would be \$360 (based on 360 households) and \$720 after the first year.

Chuck Coffey made a motion to sign up for Reach Alert, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

The fire department has agreed to assist with the door to door signups.

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Resolution No. 4-2018- A Resolution to Contract for Planning and Grant Administration Consulting Services for the Cumberland Gap Downtown Master Plan and Trail Facility Development Plan

This resolution selects Community Development Partners as the grant administrators for the Healthy Active Built Environments Grant.

Jerry Hopson made a motion to approve Resolution No. 4-2018, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Special Event Permit Application- SHS Duck Derby

The application was submitted by the Servolution Heath Services and is scheduled to take place on September 29, 2018. The event will include food vendors, kid activities, and the duck race which will be begin at noon.

Chuck Coffey made a motion to approve the special event application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Announcements

Town Hall will be closed on Tuesday August 14, 2018 (continuing education class)

The deadline for candidates to qualify for the November city election is August 16th at noon.

August 27, 2018

5:30 p.m. - Parks and Recreation Advisory Board

6:00 p.m. - Agenda meeting

Due to Labor Day, the September Board of Mayor and Alderman meeting will be on September 10, 2018.

Jerry Hopson made a motion to adjourn, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.