

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
DECEMBER 3, 2018  
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The Board of Mayor and Alderman met in regular session on December 3, 2018 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

The newly elected alderman (John Ravnum) was sworn in.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Teresa Fuson- here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli recognized outgoing alderman Jerry Hopson for his time and service to the town.

Mayor Pucciarelli called for a motion to approve the minutes. Susan Bain made a motion to the approve minutes, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Susan Bain made a motion to approve the financial report, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Phillip Waller made a motion to pay the bills, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

Planning & Zoning – The next meeting will be on Monday January 7, 2018 @6:00 p.m.

Finance- There was nothing to report.

Law and Order - The establishments that serve liquor by the drink have extended their hours and is now staying open later. Mayor Pucciarelli will talk to the police officers about the possibility of extending their hours as well.

Historical –The next meeting will be on Tuesday December 4, 2018@7:00 p.m.

Streets- North Cumberland Drive has been paved but not striped.

Mayor Pucciarelli has contacted Powell Valley Electric about a quote for installing lights on the walking trail leading up to the dog park. He will also talk to them about installing a light in the alley near Gap Creek Coffee House, as there is a dark spot where walkers may not be seen.

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Mayor Pucciarelli will contact Dennis Earls for an estimated completion date for the drain on Brooklyn Street in front of Papa Chum's. The only thing remaining is the concrete.

Parks and Recreation –The bathrooms at Berkau Park has been winterized.

Mayor Pucciarelli reported that he met with the new acting superintendent of the National Park. While he is willing to work with the town, he is still not interested in repairing the wooden walkway.

Tourism/Events

The Victorian Christmas was a success. John Ravnum thanked all those who helped.

Ralph McClanahan explained that he has checked with two different companies and is unable to find insurance to cover the Polar Bear Dip scheduled to take place on January 1, 2019. One of the companies would cover everything but the participants. There was discussion about the possibility of the event becoming an official fire department event therefore be covered under the fire departments insurance. Mayor Pucciarelli will talk to the fire department to make sure they would be willing to take over the event. Since the department is comprised of students he isn't sure how many will be in town for the event.

John Ravnum made a motion to talk to the fire department about hosting the event and to check with the fire departments insurance company to make sure the event will be covered (participants and all). Susan Bain seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes.

Water- The fire hydrants will be flushed next Wednesday. A notice has been posted at the post office and will be sent out with the water bills.

Sewer- The board discussed the proposed fees from Vaughn and Melton for the generator replacement at the wastewater treatment plant. The proposal included the following services:

Design	\$5,500
Bidding Services	\$1,000
Construction Admin	\$1,000
Inspection	\$ 130/hr.

There was some discussion about what the design fee includes.

The county mayor, Joe Brooks, commented that the town may want to contact the engineering firm Hatfield and Allen for a quote. He reported that the county uses the firm and they are very reasonable.

John Ravnum made a motion to table the proposal until more information is received from Vaughn and Melton and to contact Hatfield and Allen for quote. Phillip Waller seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes.

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Fire Department- There was nothing to report.

OSHA Safety Director- There was nothing to report.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business:

Board members appointment

There was only one candidate on the ballot for the November election. The other two seats will have to be filled by appointment for a two year term. The vacancies will be filled by the remaining board members at the January meeting.

The following people are interested in filling the seats and was present to answer questions from the remaining board:

John Douglas

Kathy Maxwell

Michael Tuten

Ordinance Number 6-2018- An Ordinance to Amend the Municipal Code, Title 14

The ordinance includes all the changes and updates the Planning and Zoning Commission and the Historic Zoning Commission made to Title 14.

Susan Bain made a motion to approve the ordinance on second and final reading, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes.

Citizens Comments- Teresa Fuson reported that the fundraiser, held last month, to restore the Graham- Kivet house, in Tazewell, totaled around \$13,000. The building will be used as a welcome center and museum for the county.

Mayor Pucciarelli called for New Business:

New check signers- Since Jerry Hopson and Chuck Coffey are no longer alderman they will need to be removed from all accounts and replacements designated.

Phillip Waller made a motion to remove Chuck Coffey and Jerry Hopson on all accounts and add Susan Bain and Teresa Fuson. John Ravnum seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes.

Appoint Vice Mayor- A new vice mayor is appointed after each election.

Teresa Fuson made a motion to appoint Phillip Waller as vice mayor, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes.

Ordinance Number 7-2018- An Ordinance to Amend the Municipal Code to Adopt the Most Recent Edition of the International Building Code

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This ordinance adopts the 2018 edition, which will replace the 2012 edition.

Phillip Waller made a motion to approve the ordinance, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes.

Resolution No. 5-2018- A Resolution Accepting the Claiborne Hazard Mitigation Plan Document

All the corrections discussed at the planning meeting have been made.

Susan Bain made a motion to approve the resolution with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes

Tennessee Dog Park Dash- The second year of the grant will be opening on January 15, 2019. The town's application, submitted in the first round, is being held for the second round. The town must consider one of the two options:

- Keep the existing application and have it scored again in the second round
- Submit an updated version of the application

Susan Bain made a motion to reapply for the grant and keep the existing application, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson- yes; John Ravnum-yes; Phillip Waller-yes.

Announcements

Agenda meeting- Monday December 17, 2018

Town Hall will be closed starting Monday December 24, 2018 and will reopen on Wednesday January 2, 2019.

Phillip Waller made a motion to adjourn, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Teresa Fuson-yes; John Ravnum-yes; Phillip Waller-yes.