

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
DECEMBER 4, 2017  
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The Board of Mayor and Alderman met in regular session on December 4, 2017 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- absent; Teresa Fuson- absent; Jerry Hopson - here; John Ravnum-here; Phillip Waller-yes.

Mayor Pucciarelli called for approval of the October 30, 2017 minutes. Jerry Hopson made a motion to the approve minutes, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-absent; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli called for approval of the November 6, 2017 minutes. Jerry Hopson made a motion to the approve minutes, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-absent; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Jerry Hopson made a motion to approve the financial report, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-absent; Teresa Fuson-absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Susan Bain made a motion to pay the bills, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-absent; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

**Planning & Zoning**

The next planning and zoning meeting will be on Monday January 8, 2018 @6:00 p.m.

**Finance**

There was nothing to report.

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**Law and Order**

The new citation form has been drafted and has been sent to the printers.

**Historical**

The next Historic Zoning Commission meeting will be on Tuesday December 5, 2017 at 7:00 p.m.

**Streets**

Willis Paving should be in town later this week.

**Parks and Recreation**

At the HZC meeting tomorrow night, the committee will discuss replacing trees in Festival Park with a serviceberry tree, a red flowering buckeye tree, and a Ginko tree Princeton Sentry.

Mayor Pucciarelli is in discussion with Steve Roarke, who works with the forestry division, about the possibility of planting a Norway spruce tree in Festival Park. The tree would be used as a permanent Christmas tree.

The restrooms at Berkau Park and the water fountain at the Dog Park will be winterized later this week.

**Tourism/Events**

Upcoming Events included:

Cumberland Mountain Music Show- December 9, 2017

Cumberland Gap Residents are being encouraged to participate in the “Light up the Gap” in December from 6 p.m. to 9 p.m. daily by decorating their homes.

Santa Claus will be in town Friday and Saturday evenings starting December 8-December 23, 2017 from 6:00 -9:00 p.m.

**Water**

The water line rehabilitation project is almost complete. To date forty seven (47) new lines and meters has been installed and so far 22 leaks have been found.

**Sewer**

Jesse Thompson is looking into getting the flow meter repaired.

**Fire Department**

Starting early next year, the fire department will be working with the Red Cross to draw up evacuation plans for the homes in town. They also will be installing smoke detectors in each of the homes.

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In the meantime the fire department is doing some preplanning on how to prevent a building fire or a wildfire and how best to handle a fire if it were to happen.

Steve Roark will be conducting a wildland course for the GGVFD tomorrow.

Lancaster Fire Department, in Pennsylvania, has some SCBA gear for sell. The packs are newer and have twice the capacity as the ones the CGVFD has now. The cost would be five hundred twenty five dollars (\$75 x 7) and would include 2 bottles and a face mask for each set.

John Ravnum made a motion to approve the purchase of the SCBA gear, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-absent; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Several people made donations toward the purchase of the gear.

With the addition of the gear received from the fire department in Restin, Virginia and the SCBA gear from the fire department in Lancaster, Pennsylvania, the department has reached the goal they had planned to meet within 5 to 10 years. From here on out any gear purchased will be replacing gear that is beyond the 10 year limit.

**OSHA Safety Director**

There was nothing to report.

**Litigation**

There was nothing to report.

Mayor Pucciarelli called for Old Business:

**Sanders Hauling**

Sanders Hauling will be in town in the next two (2) weeks to repair the creek bank on Llewellyn.

**Bid out Trash Pickup**

Phillip Waller made a motion to bid out the trash pickup, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-absent; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

The comment was made to bid out just to see what the cost would be. The recorder explained that a decision would have to be made. Once the bids were received and the board decided not to contract the service out then the bids would have to be rejected. The

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attorney said to make sure the following statement was included in the bids advertisement “The Town of Cumberland Gap reserves the right to reject any and all bids”.

Mayor Pucciarelli called for Citizen Comments:

Kathy Matthew asked that the board consider making Victorian Christmas a town event just like Pumpkin Lights. Mayor Pucciarelli said that is something the board will have to discuss.

Mayor Pucciarelli thanked all those involved in decorating city hall.

Mayor Pucciarelli called for New Business:

**Mitigation Projects**

The board reviewed the mitigation project list that was in the 2014 county mitigation plan. A new plan is being drafted and Cumberland Gap needs to prioritize the projects for the new plan. A county wide meeting will be held in December, January, and February.

**Parks and Recreation Grant -2018 grant cycle**

The 2018 Parks and Recreation grant cycle will be opening soon. The deadline for the grant is typically in April. The recorder explained that it is a heavy scored, highly competitive, 50/50 grant. The town would have to establish a recreation board, could be the members of the board of mayor and alderman, and would be required to meet at least quarterly. If the board consisted of the board of mayor and alderman, meetings could take place before the regular scheduled board of mayor and aldermen meetings. Three (3) public meetings is required to be held and engineering reports of the work is required.

During the study of the parks and recreation facilities in Claiborne County, it was suggested that Cumberland Gap make the Dog Park handicap accessible.

John Ravnum made a motion to apply for the parks and recreation grant with the project being to make the Dog Park ADA compliant, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-absent; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

**Community Development Block Grant- 2018 grant cycle**

The 2018 Community Development Block Grant cycle will be opening soon. The deadline for the grant is the end of February. The board was provided with a list of eligible projects.

1. Community Livability (up to \$300,000 grant): Includes things like new firetrucks, ambulances, drainage improvements, fire hall etc.
2. Housing (up \$500,000 with no match required): repair up to 10 houses for low income homeowner occupied houses.
3. Sewer Lines (up to \$500,000 grant)
4. Sewer System Plant (up to \$500,000 grant)

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5. Sewer Collection (up to \$500,000 grant)
6. Water Line Extension ( up to \$500,000 grant)
7. Water System (up to \$500,000 grant)

There was some discussion as to whether or not the generator would be covered by the grant. East Tennessee Development District will be contacted to see if it would be included.

The board decided they were interested in applying for the grant cycle but the project is still undecided at this time.

Phillip Waller made a motion to contact the grant administrators to let them know the town is interested in applying for the 2018 grant cycle, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-absent; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

#### **Recycling Program**

Representatives from the Bell County Recycling will be at the next planning meeting to discuss the possibility of Cumberland Gap starting a recycling program.

#### **Sam Compton- Boone Society**

Sam Compton, President of the Boone Society, was present to discuss the Boone Trace and Cumberland Gap's participation.

Mr. Compton discussed ideas he felt should be addressed to help Cumberland Gap draw tourist into town.

- Arts- The town should consider a lager gallery for public viewing. The Boone Society has permission to use David Wright's frontier art and it is possible to do a unique gallery.
- Crafts- Appalachian crafts should be the target.
- Hiking- There are several hiking trails in the area. Suggestions included having guided hikes and placing trail signs at strategic points.
- Biking- Create biking tours.
- Campgrounds and Rental Cabins- If there was property available, campgrounds and cabin rentals would be a great asset to the town.
- Interpretive center- Festival Park would be a great location for a series of interpretive signs that tell the story of Cumberland Gap. He discussed the possibility of painting a mural of Boone on the side of Angelo's (the brick side facing Festival Park). John Ravnum said that since that area is in the historic district, the mural would have to be approved by the Historic Commission.

The mayor agreed to meet with Mr. Compton to discuss the ideas further.

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**Set Date for the December planning meeting**

The date for the December planning meeting was set for December 18, 2017 at 6:00 p.m.

**Set Date for the January BMA meeting**

The date for the January Board of Mayor and Alderman meeting was set for January 8, 2017 @7:00 p.m.

With no other business to come before the board, Susan Bain made a motion to adjourn, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-absent; Teresa Fuson- absent; Jerry Hopson –yes; John Ravnum-yes; Phillip Waller-yes.