

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
DECEMBER 5, 2022  
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The Board of Mayor and Alderman met in regular session on December 5, 2022 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

The newly elected alderman were sworn in.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Teresa Fuson- here; Camille Hall- here; Bill Linn- here; John Ravnum- here; Morgan Wheeler- here.

Mayor Pucciarelli called for a motion to approve the minutes. John Douglas made a motion to approve the minutes, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. John Douglas made a motion to approve the financial report, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Teresa Fuson made a motion to pay the bills, with a second by John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Planning and Zoning- The planning and zoning commission met earlier tonight and approved a building permit application for a project at 216 East Ashton Drive.

The date for the next Planning and Zoning Commission meeting is January 9, 2023.

Finance- There was nothing to report.

Law and Order- There was nothing to report.

Historical – The Historic Zoning Commission scheduled for December 6, 2022 has been cancelled. The date for the next Historic Zoning Commission meeting is January 10, 2023.

Streets- The milling and paving will begin in the spring once the asphalt plants reopen for the season.

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Parks and Recreation – The fire department received a donation from Lincoln Memorial University to be used for the dog park.

Quotes were obtained and awarded for the archaeologist study required for the Estep property and will be conducted by the end of December. Quotes are being obtained for an appraisal of the property as well.

Tourism/Events- Upcoming Events include: December 9, 2022- Holiday Home Tour; December 10, 2022 Winter Market and Parade, following the parade there will be music at the Olde Church Event Center.

Water- The water loss for the month of November was 12%.

Sewer- There was nothing to report.

Fire Department- The department is still waiting to receive the funds from the county, once received a plan will be submitted on how they wish to use the funds.

OSHA Safety Director- There was nothing to report.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business:

TN Downtown Grant Update- Guardians of the Gap- On behalf of the steering committee, Kimberly Kotlar gave the following update:

- Seven people (7) from the town attended the workshop in Cookeville on November 16, 2022.
- The five (5) main priorities of the project include: creating a tourism logo for the town; creating a tourism website; signage; map and rack cards; hiring staff dedicated to tourism.
- Along with the fifteen thousand dollars (\$15,000) the Guardians received from the TN Downtown Grant, an additional five thousand (\$5,000) was received from Claiborne Economic Partnership.

Special Census- Representatives from East Tennessee Development District (ETDD) will be in town this week to verify the special census count.

Ordinance Number 5- 2022- An Ordinance Increasing the Special Event Application Fee  
In an effort to defray the extra cost of events, (such as providing electricity, police protection, the extra cost of trash removal, and other expenses) it is being proposed to raise the special event permit application fee from five dollars (\$5) to twenty-five dollars (\$25).

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John Douglas made a motion to approve the ordinance on second and final reading, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- no; Bill Linn- no; John Ravnum- yes; Morgan Wheeler- no. Mayor Pucciarelli broke the tie and voted yes.

Citizens Comments- There was no citizen comments.

Mayor Pucciarelli called for New Business:

Check Signers-John Douglas made a motion to remove Joe Gill and Jerry Hopson as authorized check signers and add Camille Hall, therefore the authorized check signers will be: Teresa Fuson; Linda Moyers, John Ravnum, and Camille Hall. John Ravnum seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

Ordinance Number 7-2022- An Ordinance Levying Hotel/Motel Tax- This ordinance would levy a four percent (4%) tax upon the occupancy in any hotel or lodging , including short term rentals, in town.

Camille Hall asked that the ordinance be tabled until it can be reviewed further. She also asked for time to review the impact the tax would have on the budget. There was also some concerns about the four percent (4%) tax being high with the already established three percent (3%) county hotel/motel tax (four percent is the maximum amount but can be lower).

The ordinance was tabled until next month.

Announcements- The following announcements were made:

Town Hall will be closed on Monday December 26, 2022

Agenda Meeting – Tuesday December 27, 2022

Town Hall will be closed Monday January 2, 2023

Board of Mayor and Alderman meeting – Monday January 9, 2023

Teresa Fuson made a motion to adjourn, with a second by John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- yes; John Ravnum- yes; Morgan Wheeler- yes.

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Mayor

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Recorder