

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
DECEMBER 6, 2021
PAGE 1 OF 4

The Board of Mayor and Alderman met in regular session on December 6, 2021 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli offered condolences to the family/friends of Kathy Matthews and James “Babe” Ball as they both passed away since the last meeting.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Teresa Fuson- absent; Joe Gill- here; Jerry Hopson- here; Kathy Maxwell- here; John Ravnum- here.

Mayor Pucciarelli called for a motion to approve the minutes: November 1, 2021 and November 8, 2021. John Douglas made a motion to approve the minutes, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- yes; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. The mayor noted the money market account included the first installment of the American Rescue Funds and explained that the second and final installation will be made in November 2022. He further explained that the funds have extensive limitations/restrictions and we are researching allowable expenses.

Mayor Pucciarelli called for a motion to approve the Financial Report. John Douglas made a motion to approve the financial report, with a second Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- yes; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. John Douglas made a motion to pay the bills, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- yes; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Planning and Zoning- The Planning and Zoning Commission met earlier tonight and heard some complaints/concerns about the temporary location of the Nineteen19 food truck (905 North Cumberland Drive- formerly the location of the Wedding Chapel). Mayor Pucciarelli stated that establishing regulations for food trucks will be looked into.

The date for the next Planning and Zoning Commission meeting is scheduled for January 3, 2022.

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
DECEMBER 6, 2021
PAGE 2 OF 4

Finance- - The mayor is in the process of initiating the steps in order to conduct a special census. According to MTAS the town is entitled to conduct four special censuses in a ten year period.

The results of the 2020 census showed a decrease in population by one hundred eighty one people which amounts to an estimated thirty thousand dollar decrease in revenue yearly.

An example as to how the closure of the LMU campus affected the count at the beginning of the semester the three LMU buildings on Brooklyn housed 145 students and by April that number had decreased to only 45.

It was discussed that the town should wait until August 2022 to conduct the special census when the student capacity is at its maximum.

Law and Order- There was nothing to discuss.

Historical – The Historic Zoning Commission scheduled for December 7, 2021 has been cancelled as there are no items on the agenda.

The date for the next Historic Zoning Commission meeting is scheduled for January 3, 2021.

Streets- The culvert on Colwyn Street will be repaired soon, as some of the supplies are already here.

Parks and Recreation – The Festival Park project is almost finished. The stage construction is complete but Powell Valley Electric has to install the electricity. An inspection needs to be performed, and PVE will install the meter.

Teresa Fuson is looking into the Storybook grant that comes available in spring 2022.

Tourism/Events- Upcoming Events Include:

December 4, 2021- Victorian Christmas – Rain Date: December 12, 2021. This year's events mark the 40th Anniversary of Father and Mother Christmas visiting with the children in Cumberland Gap.

December 11, 2021- Christmas Parade

Water- The water loss went up from 37% in October to 42% in November.

It was determined that a couple of the fire hydrants were leaking possibly not tightened or properly turned off.

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
DECEMBER 6, 2021
PAGE 3 OF 4

The state is requiring the water line maps to be updated and digitalized. A company called Communities Unlimited has been contacted and will assist the town in meeting the requirement.

Sewer- Jesse Thompson is in the process of submitting a list of items/equipment needed to be purchased for the sewer plant.

Fire Department- The tanker has been scrapped and the town should receive payment soon.

OSHA Safety Director- There was two violations during the inspection on November 30, 2021

- The employees are required to watch an Hazard materials training video
- Exit signs are to be placed at the doors at the sewer plant.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business: There was no old business.

Citizens Comments- A concerned citizen reiterated her concerns, regarding the new location of the Nineteen19 food truck (905 North Cumberland Drive), she voiced during the earlier Planning and Zoning Commission meeting.

She understands that the location is only temporary and the food truck will be moved once his building is complete but stated having a food truck in a residential area decreases the value of those homes and the propane tank poses a potential danger to the area.

While she is grateful for the new development she finds it troubling that the town doesn't have any regulations pertaining to food trucks. She read from regulations the City of Knoxville have in place, including food trucks are moved at close of business and no seating is provided.

Mayor Pucciarelli responded by saying the Planning and Zoning Commission will look into developing regulations for food trucks.

Another resident voiced her concerns about the growing number of vacant properties that surround her residence and asked if there was anything the town could to prevent the houses from becoming run down and remaining vacant. Mayor Pucciarelli responded by saying he would check the codes pertaining to property maintenance.

Mayor Pucciarelli called for New Business: There was no new business.

Announcements- The following announcements were made:
Agenda meeting- Monday December 27, 2021 @6:00 p.m.

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
DECEMBER 6, 2021
PAGE 4 OF 4

Board of Mayor and Alderman meeting- Monday January 3, 2022

Jerry Hopson made a motion to adjourn, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- yes; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Mayor

Recorder