

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
JANUARY 4, 2021  
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The Board of Mayor and Alderman met in regular session on January 4, 2021 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

This meeting is being held electronically. Board members and the public are being permitted to participate in this meeting by electronic means to protect the health, safety, and welfare in light of the COVID- 19 outbreak. This electronic meeting is in accordance to the Tennessee’s Governors Executive Order No. 71, which will remain in effect until 11: 59 p.m., Central Daylight Time, on February 27, 2021

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Teresa Fuson- here; Jerry Hopson- here; Duke Parish- here; John Ravnum- here.

Mayor Pucciarelli called for a motion to approve the minutes. Duke Parish made a motion to the approve minutes, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. John Ravnum made a motion to approve the financial report, with a second Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Teresa Fuson made a motion to pay the bills, with a second Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Planning & Zoning-

Mayor Pucciarelli made a recommendation that the following people be appointed to the Planning and Zoning Commission.

Member	Term	Beginning	Ending
Linda McGaffee (replaces Joyce Waller)	1	January 2021	January 2022
John Ravnum (board member)	2	January 2021	January 2023
Phyllis Hopson	2	January 2021	January 2023
David Evans	3	January 2021	January 2024
Craig Callen	4	January 2021	January 2025
Neal Pucciarelli (mayor)	4	January 2021	January 2025
Joe Wolfenbarger	5	January 2021	January 2026

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Jerry Hopson made a motion to approve the above Planning and Zoning Commission members, with a second by John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

The next meeting will be on February 1, 2021 @ 6:00 p.m.

Finance- Since Phillip Waller is no longer an Alderman, he should be removed as an authorized check signer on all the town's accounts. Mayor Pucciarelli recommended adding Jerry Hopson in his place. So therefore the authorized check signers would be as follows: Teresa Fuson, Jerry Hopson, Linda Moyers, and John Ravnum.

John Douglas made a motion approving the above to be authorized check signers, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Law and Order- There was nothing to report.

Historical Mayor Pucciarelli made a recommendation that the following people be appointed to the Historic Zoning Commission.

Member	Term	Beginning	Ending
Tammy Debrot	1	January 2021	January 2022
John Ravnum (member of PZC)	2	January 2021	January 2023
Cindy Evans	2	January 2021	January 2023
Doug Fitts	3	January 2021	January 2024
Jerry Hopson	4	January 2021	January 2025
Kathy Maxwell	5	January 2021	January 2026
Steve Moore	5	January 2021	January 2026

Jerry Hopson made a motion to approve the above Historic Zoning Committee members, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

The next meeting will be on January 5, 2021 @ 7:00 p.m. (via zoom)

Streets- There was nothing to report.

Parks and Recreation – There was nothing to report.

Tourism/Events- Several special events applications submitted by the Artist Cop-op will be discussed under new business.

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Water- The water loss went down from 43% in November to 36% in December. The loss percentage should be lower next month because several leaks were repaired in December.

Sewer- There was nothing to report.

Fire Department-The fire department has the opportunity to purchase a 55' Ladder Truck AND Engine (Dual purpose: secondary/backup Engine to Engine 81) from another fire department. Extrication equipment will also be included with the truck. The truck will be housed inside the fire station with the other trucks. The asking price after negotiations: \$3,000 + 3 used Scott's SCBAs (equipment the CGVFD no longer needs).

Duke Parish made a motion approving the purchase, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum-yes.

OSHA Safety Director- There was nothing to report.

Litigation- Town attorney, Jim Estep, updated the board on the litigation pending concerning Steve Clouse. He explained that a motion to dismiss has been filed, on the town's behalf and the attorney's for Mr. Clouse have filed an amendment to their complaint. A court date has not been set at this time.

Mayor Pucciarelli called for Old Business:

Sound System- The sound system, co- owned by the town and merchants association, is now back to being stored at town hall. The mayor recommends that the board come up with a policy on loaning out the system. Anyone wishing to use the system will have sign it out before it can be removed from town hall.

Ordinance 8-2020- An Ordinance Adding Internet, Cyber Security, and Sensitive Information Sections to the Town's Personnel Policies and Procedures

This ordinance is necessary in order to be eligible for cyber security insurance.

John Douglas made a motion to approve the ordinance, on second and final reading, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish-yes; John Ravnum- yes.

Alderman Seat- A resignation letter from Rick Bain was received earlier today.

John Douglas made a motion to accept the resignation, with a second by Duke Parish. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John

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Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum-yes.

The person the mayor had asked to fill the seat declined. The seat will remain vacant at this time.

Citizens Comments- There were no citizen's comments.

Mayor Pucciarelli called for New Business:

Vice Mayor- Mayor Pucciarelli nominated Teresa Fuson be appointed as the vice mayor.

John Douglas made a motion approving the nomination, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum-yes.

Ordinance No. 1-2021- An Ordinance Amending FY 2020-2021 Budget

The budget amendment is necessary to account for various grants the town has received in the FY 2020-2021.

Jerry Hopson made a motion to approve the ordinance, on first reading, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Honoring Bill McGaffee- The mayor received a request, from a resident, to honor former mayor and longtime resident, Bill McGaffee in some way. Since Mayor McGaffee was instrumental in painting the inside of town hall, Jerry Hopson suggested naming the board room after him, either the Bill McGaffee Board Room or the McGaffee Board Room.

Jerry Hopson made a motion to name the board room after Bill McGaffee, the exact wording will be determined by the family, with a second by Duke Parish. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Committee Chair- Mayor Pucciarelli asked the board members to submit two choices on which committees they are interested in chairing.

Special Event Applications- The Artist Co-op submitted special event applications for the following events:

Art Extravaganza- June 5, 2021 (Rain Date: June 12<sup>th</sup>)

Fall Festival- September 25, 2021 (Rain Date: October 2<sup>nd</sup>)

Christmas Bazaar – October 23, 2021 (Rain Date: October 30<sup>th</sup>)

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Victorian Christmas – December 4, 2021 (Rain Date: December 11<sup>th</sup>)

Teresa Fuson made a motion approving the special event applications, pending the payment of the application fees, with a second by John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson-yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Announcements

Agenda meeting- Monday January 25, 2021 @ 6:00 p.m.

With no other business to come before the board, John Douglas made a motion to adjourn, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Jerry Hopson-yes; Duke Parish- yes; John Ravnum- yes.