

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
MARCH 1, 2021
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The Board of Mayor and Alderman met in regular session on March 1, 2021 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Teresa Fuson- here; Joe Gill- here; Jerry Hopson- here; Duke Parish- here; John Ravnum- here.

Mayor Pucciarelli called for a motion to approve the minutes. Jerry Hopson made a motion to the approve minutes, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Duke Parish made a motion to approve the financial report, with a second Joe Gill. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. John Douglas made a motion to pay the bills, with a second Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

2019-2020 Audit Report- At this time Mayor Pucciarelli asked Richard Hill to give his audit report. Mr. Hill was present via zoom.

The town received a clean un-modified opinion, (which means the financial records are free from material misstatement and conform to the guidelines set by GAAP). Mr. Hill reviewed the balance sheet and fund balance for each of the funds. While the general fund had more revenue than expenses, the water/sewer fund had more expenses than revenues, which resulted in a loss. Since the water/sewer fund reported a loss for the second year in a row the town will be referred to the financial oversight board. The COVID-19 pandemic was partially the cause of the loss of revenue, as many students went home after LMU closed/went online during the pandemic. The only finding was the same as every year, segregation of duties. With only one administrative employee there is no way to segregate the administrative duties.

Mayor Pucciarelli told the board that options to correct any future losses will be discussed at the next agenda meeting.

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John Douglas made a motion to accept the audit report, with a second by Jerry Hopson. Mayor Pucciarelli called for a motion to approve the bills. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Planning and Zoning- Since there were no items on the agenda, the Planning and Zoning Commission did not meet this month.

Finance- In response to a question, Mayor Pucciarelli reported that he has spoken with the Harrogate mayor about the possibility of the city hooking onto Cumberland Gap's sewer system. Discussion of that conversation will take place at the next agenda meeting.

Law and Order- There was nothing to report.

Historical – The next meeting of the Historic Zoning Commission will be Tuesday March 2, 2021 at 7:00 p.m.

Streets- Representatives from Claiborne Utilities is looking into feasible routes to install natural gas at the Nineteen 19 Grill and Bar. Residents/Businesses that are located along that route will have the option to hook up to the line.

Parks and Recreation – At this time there is nothing new to report on the grant that will upgrade/repair Festival Park.

Tourism/Events- Upcoming Events include:

03/05/21 (Fri) First Friday Movie Nights
03/13/21 (Sat) Second Saturday Night Fever
04/02/21 (Fri) First Friday Movie Nights
04/10/21 (Sat) Second Saturday Night Fever
04/10/21 (Sat) Hammer in the Gap
04/24/21 (Sat) Antiques, Art, & Craft Show
05/07/21 (Fri) First Friday Movie Nights
05/08/21 (Sat) Second Saturday Night Fever

Water- The water loss went down from 41% in January to 38 % in February. Leak detection will resume once weather permits.

Sewer- There was nothing to report.

Fire Department- Housing options, for the ladder truck, were discussed. Options include renovating existing bay or building a new structure. The fire chief will look into all options and will submit a proposal to the board.

The assistant fire chief was recently terminated for violating the fire department code of conduct.

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OSHA Safety Director- There was nothing to report.

Litigation- Mr. Clouse's attorney sent a representative to town hall last week to copy documents pertaining to the case. A representative from the town's insurance company was also present.

Mayor Pucciarelli called for Old Business:
There was no Old Business.

Citizens Comments- The mayor discussed a fundraiser the Guardians of the Gap are interested in doing. They would like permission to replace the bricks at Festival Park with engraved ones. Those who purchase a brick would have the option to have it personalized and then be placed in the park. The Guardians would like to do the same with benches and trees.

John Douglas made a motion approving the fundraisers, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Mayor Pucciarelli called for New Business:

Special Event Permit Application- Hammer in the Gap

A special event application, Hammer in the Gap, was submitted by Ryan Schmidt and is scheduled for April 10, 2021. The event includes: blacksmith demonstrations, music, and vendor booths.

John Douglas made a motion to approve the above special event permit application, with a second by John Ravnum. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.

Announcements

Town Hall will be closed on Wednesday March 3, 2021.

Agenda meeting- Monday March 29, 2021 @6:00 p.m.

With no other business to come before the board, Jerry Hopson made a motion to adjourn, with a second by Joe Gill. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- yes; Jerry Hopson- yes; Duke Parish- yes; John Ravnum- yes.