

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
MAY 4, 2020
PAGE 1 OF 3

The Board of Mayor and Alderman met in regular session on May 4, 2020, with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

This meeting is being held electronically. Board members and the public are being permitted to participate in this meeting by electronic means to protect the health, safety, and welfare in light of the COVID-19 outbreak. This electronic meeting is in accordance to the Tennessee's Governors Executive Order No. 16, which will remain in effect until 12:01 a.m., Central Daylight Time, on May 18, 2020.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; John Douglas-here; Teresa Fuson- absent; Kathy Maxwell here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. Susan Bain made a motion to the approve minutes, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Phillip Waller made a motion to approve the financial report, with a second Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Phillip Waller made a motion to pay the bills, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Planning & Zoning- The planning and zoning meeting scheduled for May 4, 2020 was cancelled. The next meeting is scheduled for June 1, 2020.

Finance- The proposed water and sewer fund budget for FY 2021 was discussed. The \$7.00 sewer rate increase was added, which balanced the budget.

Several of the board members felt it would be better to talk about the budget and the increase in person instead of electronically. Other options will be discussed in an effort to lower the rate increase. The city recorder reminded the board that the water/sewer fund lost money two years in a row (including this fiscal year) and must balance for the next fiscal year.

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
MAY 4, 2020
PAGE 2 OF 3

The proposed budget for the general fund will be discussed at the next planning meeting.

Law and Order- The next date for city court is scheduled for May 28, 2020.

Historical – The historic zoning meeting scheduled for May 5, 2020 has been cancelled. The next meeting is scheduled for June 2, 2020.

Streets- Mayor Pucciarelli is still in contact with the railroad regarding the excess water, near the Gap Creek Coffee House, caused by a culvert on their property. He has also been in contact with the National Park to enlist their help.

Phillip Waller has spoken with a representative at Tennessee Department of Environment and Conservation (TDEC) and it may be possible for the town to do minor stream dredging with a general permit. Waller explained that if a general permit couldn't be obtained then an individual permit would have to be applied for and that is a costly and difficult process.

Mayor Pucciarelli will contact the Corps of Engineers again to see when they will be in town. Cumberland Gap was next on the list until COVID-19 caused everything to be put on hold.

Parks and Recreation – The dog park was re-opened last week. The other parks will be opened on May 6th. The swing set and basketball goal will remain closed until the hole in the pavement is repaired.

Tourism/Events- Due to COVID-19 several events have been cancelled or rescheduled.

New dates for the following events are as follows:

Art & Wine Festival- October 10, 2020

Antique Festival- September 26, 2020

John Douglas made a motion to approve the new dates for the above events, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Water- The water loss for the month of April was 37%.

Sewer- The manhole repair is scheduled to start soon. All that is left are roughly 13 in town.

Options to save money/make money at the sewer plant are as follows:

- Replace D.O probes to conserve electricity
- Convert current bottom at the sewer plant to process sledge

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
MAY 4, 2020
PAGE 3 OF 3

The town needs to make the plant more efficient before taking on more customers, such as LMU/and or Harrogate.

Fire Department- Fire Chief Kale Davidson reported that all non- essential training has been put on hold.

The equipment donation from New York Fire Department has been put on hold due to the virus situation.

OSHA Safety Director- There was nothing to report.

Litigation- The structure at 601 Pennlyn has been demolished.

Mayor Pucciarelli called for Old Business: There was no essential Old Business.

Citizens Comments

There was no citizen comments.

Resolution No. 2-2020- A Resolution Authorizing the Town to Submit an Application for Governor Lee's Local Government Support Grant

Governor Bill Lee established this grant which provides funding to local governments. The available funding for each local government is based on population with Cumberland Gap being eligible for \$40,791. Out of the multiple spending categories Cumberland Gap is applying for the Road Project category. The funds will be used to re-pave streets in town.

John Douglas made a motion to approve Resolution No. 2-2020, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Charging of late fees, credit card fees, and disconnecting/reconnecting fees will resume in June.

Announcements

Agenda meeting- Tuesday May 26, 2020 6:00 p.m.

With no other business to come before the board, John Ravnum made a motion to adjourn, with a second by John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes