

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
NOVEMBER 2, 2020  
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The Board of Mayor and Alderman met in regular session on November 2, 2020 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; John Douglas-here; Teresa Fuson- absent; Kathy Maxwell here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. John Douglas made a motion to the approve minutes, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Susan Bain made a motion to approve the financial report, with a second Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. John Douglas made a motion to pay the bills, with a second Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli commended all those involved for the successful Gaptober events. The only issue he had was with the pumpkin carving contest. He feels there should be a division for kids and a division for adults. That will be look into and changed for next year.

The mayor also thanked the outgoing board members for their dedication to the town.

Planning & Zoning- The new owners of 601 Pennlyn, Patsy and Kelly Jay, came before the Planning and Zoning Commission tonight to discuss their plans to build a two car garage. The building permit was approved pending Historic Zoning Commission. The HZC meets tomorrow night.

The next meeting of the PZC will be on December 7, 2020.

Finance- There was nothing to report.

Law and Order- There was nothing to report.

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Historical – The next historic zoning commission meeting is scheduled for November 3, 2020. There is a COA on the agenda submitted by the new owners of 601 Pennlyn, Patsy and Kelly Jay, to build a two car garage.

Update on Steve Clouse suit- The attorneys is in the process of filing a motion for summary judgment, which according to the city attorney should end the suit unless an appeal is filed.

Streets- The paving project has been completed. The mayor hopes to have the crack fill done before winter.

Parks and Recreation – There was nothing to report.

Tourism/Events- There is several special event applications on the agenda under New Business.

The Guardians will submit special event applications for the December events to be approved at the December meeting.

Water- The water loss for the month of October increased to 45%. The cause of the increase was due to a busted pipe when trying to fix the known water leak.

Sewer- There was nothing to report.

Fire Department-The CGVFD has fifteen (15) new members. Fire Chief Kale Davidson reported that LMU DCOM students will be going to online classes until spring. At this time it is not known how that will affect the fire department.

OSHA Safety Director- There was nothing to report.

Litigation- Already discussed under historical.

Mayor Pucciarelli called for Old Business:

Alderman Appointments - Mayor Pucciarelli will announce his recommendations for the appointments as soon as he gets confirmation.

Park and Recreation Grant Update- The pre-application for the Parks and Recreation grant has been submitted. There are some items that need to be addressed before the full application can be submitted.

Citizens Comments- Ryan Schmidt, Mitty's Metal Art, told the board he was approached by Ron Dubin about commissioning him to make a sculpture and then donating to the town to be placed in Festival Park. Ryan came before the board tonight to first find out if that would allowed and ideas for the sculpture. A suggestion was made that a sculpture of

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Daniel Boone should be considered. Mayor Pucciarelli recommended Ryan come back with a proposal and present it to the board.

Mayor Pucciarelli called for New Business:

Bicycle Grant- Anna Beth Walker, with the Claiborne County Mayor's, office was present at the planning meeting last week to discuss a Bicycle Grant. The county received a twenty thousand (\$20,000) dollar grant (no match) to purchase bicycles and other equipment needed to implement a bicycle rental/loan program. The original recipients, Tazewell/New Tazewell, declined the grant because of liability issues so the county is approaching Cumberland Gap with the opportunity to accept the grant.

Mayor Pucciarelli explained that the bicycles would be checked out as a free service, like a library. Ms. Walker told the board the money has to be spent by November 30, 2020 but the program doesn't have to be up and running until later.

John Douglas made a motion to accept the grant, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Postage Meter- Mayor Pucciarelli suggested allowing the Guardians of the Gap and the Artist Co-op to use the town's postage machine for mailings pertaining to tourism in the Gap. He recommended setting a limit either yearly or quarterly.

John Douglas made a motion to allow the Guardians of the Gap and the Artist Co-op to use the town's postage machine with a quarterly limit of \$200 each. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Special Event Application – Christmas Bazaree

A special event application was submitted by the Artist Co-op for the Victorian Christmas scheduled for December 5, 2020. A rain date of December 12<sup>th</sup> was added.

John Douglas made a motion to approve the special event application with a second Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Special Event Application – Victorian Christmas

A special event application was submitted by the Artist Co-op for the Christmas Bazarre scheduled for November 14, 2020. A rain date of November 21<sup>st</sup> was added.

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Susan Bain made a motion to approve the special event application with a second Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes

Special Event Application – Guardians Gobbler 5k & 10K

A special event application was submitted by the Guardians of the Gap for the Guardians Gobbler 5k & 10K scheduled for November 21, 2020, with a rain date of November 22<sup>nd</sup>.

John Ravnum made a motion to approve the special event application with a second Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes

Announcements

Agenda meeting- Monday November 30, 2020 @6:00 p.m.

Voting at Town Hall on Tuesday November 3<sup>rd</sup> 8:00 a.m. – 8:00 p.m.

Town Hall will be closed on Tuesday November 3- Friday November 6<sup>th</sup>

With no other business to come before the board, John Douglas made a motion to adjourn, with a second by Kathy Maxwell. On a voice call vote all members voted “aye”.