

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
NOVEMBER 4, 2019  
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The Board of Mayor and Alderman met in regular session on November 4, 2019, with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; John Douglas-here; Teresa Fuson- here; Kathy Maxwell here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. Susan Bain made a motion to the approve minutes, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- here; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. John Douglas made a motion to approve the financial report, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson-here; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. John Douglas made a motion to pay the bills, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- here; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

Planning & Zoning- The next meeting will be on Monday December 2, 2019 @6:00 p.m.

Finance- A new law went into effect as of July 1, 2019, requiring all municipalities to contract with a bank or banks making the best proposal to become the depository of municipal funds. The law requires the proposals from each bank to be reviewed and analyzed to determine the bank or banks proposing the highest interest rate, potential service charges or other fees, factors affecting safety and liquidity of municipal funds, and any other relevant factor, before entering into such contract. The following three (3) banks were sent a Request for Quote of Current Interest Rate and Fees: Commercial Bank, First Century Bank, and Home Federal Bank.

The three (3) quotes were reviewed and discussed. Phillip Waller made a motion to approve the quote from First Century Bank, to open the following accounts: Certificate of Deposit, Drug Fund Checking, Fire Department Checking, Fire Department Savings, General Fund Checking, Money Market, and Water and Sewer Fund Checking. With the following authorized signers: Susan Bain, Teresa Fuson, Linda Moyers, John Ravnum,

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and Phillip Waller. With a four (4) year Certificate of Deposit (CD) with a starting balance of \$80,000. John Douglas seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- here; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Law and Order – There has been some issues with getting Claiborne County officers to work in Cumberland Gap. The current officer has some health issues and has been unable to work.

Historical – The meeting scheduled for Tuesday November 5, 2019 was cancelled as there is no items on the agenda.

The next meeting will be on Tuesday December 2, 2019 @7:00 p.m.

Streets- There is a sidewalk on Colwyn Street that needs to be repaired due to erosion.

The bridge near the Gap Creek Coffee House needs to be looked at for possible repairs.

Parks and Recreation – Volunteers from the LMU Vet School did repairs at the dog park last month at no cost to the town. The students did fundraisers and received a grant through Pet Smart. The repairs included replacing the equipment, replacing gravel, etc.

The two (2) benches built by the Claiborne High School wood shop class was delivered last month.

The town is in the process of ordering toilet paper dispensers, for Berkau Park that will lock in an effort to stop individuals from stealing the toilet paper.

Tourism/Events- Upcoming Events include:  
December 7, 2019- Victorian Christmas

There was some discussion about having a Ghost Tour several times throughout the year, not just a Halloween.

Water- The master meter, for both LMU and Cumberland Gap, is scheduled to be recalibrated.

The mayor is looking into purchasing a new utility vehicle for the town. Quotes for an enclosed vehicle, with heat, is being obtained. The vehicle cannot be purchased until the next fiscal year, so in the meantime both golf carts will be repaired.

Sewer- The generator has been installed and now the town is waiting for the utility district to hook up the natural gas.

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The recorder reminded the three (3) board members they still need to finish their utility training by the end of the year. She explained that training can be done online at the comptroller's website for free.

The manholes will be repaired as soon as it can be determined which ones are in need of repair. Since there has been rain that determination should be done soon.

Fire Department- The fire department is working on purchasing four (4) new Personal Protection Equipment (PPE) that will in compliance with the National Fire Protection Association (NFPA). Two (2) complete sets will be purchased each following year.

The CGVFD received eight (8) complete sets of gear from a department in New York City and was delivered to individuals from the department. As a thank you, the CGVFD purchased T-shirts with the department logo for those individuals.

The CGVFD is doing an online fundraiser, selling t-shirts and hoodies at Bonfire.com, to pay for new equipment and to repair existing equipment. A link to the website will be added to the town's website.

The mayor mentioned the possibility of the CGVFD doing wellness checks on the elderly residents who live in town. The check would include checking blood pressures and etc. Fire Chief Kale Davidson said he would look into the possibility.

The fire truck, Engine 81, has been in Knoxville for repair and should be ready for pickup tomorrow.

OSHA Safety Director- There was nothing to report.

Litigation- The ninety (90) days to demolish the building at 601 Pennlyn is due to expire later this month. If the building is not demolished at the end of the ninety (90) days per the judge's orders then the owner will then be taken back to court for contempt.

The owner is considering selling the property. If the property is sold then a lien will be filed against the property and the purchaser would be subject to the order.

John Douglas made a motion to authorize the attorney to file a petition for court if order to demolish is not carried out by expiration date, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- here; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli called for Old Business:

Ordinance No. 5-2019- An Ordinance Amending the FY 2019-2020 Budget

This ordinance amends the 2019- 2020 budget for several income/expense line items.

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John Douglas made a motion to approve the ordinance on second and final reading, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- here; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Citizens Comments- There were no citizen's comments.

Mayor Pucciarelli called for New Business:

Short Term Rental Packet – Kevin Larew submitted the required paperwork to obtain a Short Term Rental Permit for 527 Colwyn Street.

Each board member was given a copy to review. Mayor Pucciarelli stated that unless the board had any objections he plans to issue the permit.

Special Event Permit Application/ Fundraiser- Child Scholars- Non Profit

The application was submitted by Kevin Larew/Angelo's in the Gap and is scheduled to take place on November 9, 2019.

This event is a fundraiser to raise funds for a school in Africa.

John Douglas made a motion to approve the special event application, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- here; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Request for quote of current interest rates and fees (compliance with new banking law

This item was discussed under finance.

Announcements

Agenda meeting- Monday November 25, 2019.

With no other business to come before the board, John Douglas made a motion to adjourn, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- here; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.