

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
NOVEMBER 6, 2017  
PAGE 1 OF 4

The Board of Mayor and Alderman met in regular session on November 6, 2017 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- here; Teresa Fuson- absent; Jerry Hopson - here; John Ravnum-here; Phillip Waller-yes.

Mayor Pucciarelli called for approval of the October 2, 2017 minutes. The minutes for the special called meeting held on October 30, 2017 was not ready and will be approved at the next meeting. Jerry Hopson made a motion to the approve minutes, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Chuck Coffey made a motion to approve the financial report, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Jerry Hopson made a motion to pay the bills, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

**Planning & Zoning**

The date for the Planning and Zoning Commission meetings has been changed to the second Monday of every month. The next Planning and Zoning Commission meeting will be on Monday November 13, 2017 at 7:00 p.m. @ Town Hall.

**Finance**

There was nothing to report.

**Law and Order**

According to the city court judge and the officer, a new citation form is needed. The existing ones, left over from when the town had its own police department, are most likely outdated. New citation books will be printed, once the new form is drafted.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
NOVEMBER 6, 2017  
PAGE 2 OF 4

**Historical**

The next Historic Zoning Commission meeting will be on Tuesday November 7, 2017 at 7:00 p.m. @ Town Hall.

At last week's planning meeting the board was approached with a proposal to remodel Festival Park and install a statue of Daniel Boone. Unbeknownst to Cumberland Gap, negotiations was being made by the City of Middlesboro for the same package. Therefore, Cumberland Gap cannot act on the proposal presented at last week's planning meeting. Upon consideration of the proposal, the board discussed holding off on planting new trees in the park. Now since the proposal is no longer valid, the board decided to go ahead with the purchasing the trees.

Jerry Hopson made a motion to receive quotes for the trees for Festival Park, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

**Streets**

Mayor Pucciarelli will contact Willis Paving again later this week to find out when they will be in Cumberland Gap. The last time he spoke with them, they said it would be another couple of weeks before they completed their current project.

Phillip Waller told the board he was able to get another quote for the creek bank repairs. The quotes are in the packets and will be discussed later in the meeting.

**Parks and Recreation**

The restrooms at Berkau Park have been painted and the roof has been repaired. New toilets and gutters will be installed later this month.

**Tourism/Events**

Upcoming Events included:

Cumberland Mountain Music Show- November 18, 2017

December 2, 2017- Victorian Christmas

Father and Mother Christmas will be in town. The Artist Co-op will have other activities throughout the day.

Cumberland Gap Residents are being encouraged to participate in the "Light up the Gap" in December from 6 p.m. to 9 p.m. daily by decorating their homes.

**Water**

The water line rehabilitation project has begun. Around twenty four (24) new lines and meters has been installed. Several leaks have been found in the process.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
NOVEMBER 6, 2017  
PAGE 3 OF 4

**Sewer**

A quote for a new generator at the waste water treatment plant was discussed. The quote included all materials and installation. There was discussion about other companies to contact for quotes. The recorder explained that if the purchase was over \$10,000 bids would have to be solicited. The issue will be discussed further at the next planning meeting.

**Fire Department**

The new fire chief/assistant chief will begin transiting in January.

The fire hydrants are being repainted to meet national codes.

A D.C fire department has donated 34 case of gear to the CGVFD. Once received the gear will be inventoried and a detailed list will be given to the board at next month's meeting.

About two months ago during a dinner at England's corporate office, the CGVFD was presented with a check for \$2,500 for their service to the community and their help and support during the recent fire at England's.

**OSHA Safety Director**

There was nothing to report.

**Litigation**

There was nothing to report.

Mayor Pucciarelli called for Old Business:

**Ordinance to Amend the Code Relative to Open Containers of Alcoholic Beverages**

This ordinance defines the permitting process for special events as they relate to open containers. No action was taken.

**Ordinance No. 9-2017—An Ordinance to Amend the FY 2017-2018 Budget**

Claiborne County was awarded a grant to develop a 10-year Park and Recreation Comprehensive Master Plan. Each of the four (4) municipalities in the county have committed to provide matching funds in the amount of \$3,000 each. This ordinance amends the FY 2017-2018 budget to include that amount.

Jerry Hopson made a motion to approve Ordinance No. 9-2017 on second and final reading, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson-absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
NOVEMBER 6, 2017  
PAGE 4 OF 4

**Ordinance 10-2017—An Ordinance to Amend FY 2017-2018 Budget**

This ordinance amends the FY2017-2018 budget by increasing fire department revenues and expenses.

Susan Bain made a motion to approve Ordinance No. 10-2017 on second and final reading, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson-absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli called for Citizen Comments:  
There were no citizen's comments.

Mayor Pucciarelli called for New Business:

**Quotes to repair creek bank on Llewellyn**

The board reviewed the two (2) quotes to repair the creek bank on Llewellyn.

Jerry Hopson made a motion to approve the quote in the amount of \$2,300 from Sanders Hauling. John Ravnum seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson-absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes

**Special Event Permit Application- Victorian Christmas**

The event will include Father and Mother Christmas, tree lighting, and caroling. Each business will have an open house with cookies and cider.

Phillip Waller made a motion to approve the special event application, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-pass (he is involved with the event); Phillip Waller-yes

**Announcements**

Planning meeting- Monday November 27, 2017@6:00 p.m.

Town Hall will be closed on Wednesday, November 8, 2017.

With no other business to come before the board, Jerry Hopson made a motion to adjourn, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson-absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.