

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
NOVEMBER 7, 2022
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The Board of Mayor and Alderman met in regular session on November 7, 2022 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Teresa Fuson- here; Joe Gill- absent; Jerry Hopson- here; Kathy Maxwell- absent; John Ravnum- here.

Mayor Pucciarelli called for a motion to approve the minutes. Jerry Hopson made a motion to approve the minutes, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- absent; John Ravnum- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Jerry Hopson made a motion to approve the financial report, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- absent; John Ravnum- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Jerry Hopson made a motion to pay the bills, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- absent; John Ravnum- yes.

Planning and Zoning- The meeting scheduled for earlier tonight was cancelled. The date for the next Planning and Zoning meeting is December 5, 2022.

Finance- The town received the second and final batch of the American Rescue Plan Act (ARPA) funds.

Law and Order- There was nothing to report.

Historical – The Historic Zoning Commission scheduled for November 8, 2022 has been cancelled. The date for the next Historic Zoning Commission meeting is December 6, 2022.

Streets- The milling and paving will begin in the spring once the asphalt plants reopen for the season.

Parks and Recreation – There was nothing to report.

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Tourism/Events- Upcoming Events include: November 12, 2022 Sip and Stroll; November 18, 2022 Movie night at the Olde Church; November 13, 2022 LMU Turkey Trot; December 3, 2022 Victorian Christmas; December 10, 2022 Small Town Christmas and Parade.

Water- The water loss for the month of October was 7%.

Sewer- Equipment and repairs are needed at the wastewater treatment plant.

Fire Department- Fire Chief, James Ratliff, reported that thirty five (35) members are beginning the state certified class. Currently the department has a total of sixty five (65) members. Chief Ratliff told the board that according to the county mayor each fire department, in the county, should receive a twenty- two thousand dollar (\$22,000) grant in the upcoming months.

OSHA Safety Director- There was nothing to report.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business:

TN Downtown Grant Update- Guardians of the Gap- Mayor Pucciarelli gave the following update:

- All 4 webinars are complete. Slides, recordings, and notes from the first 3 are all available on our town's website. The files from 4th webinar will be posted once received from the state.
- Bridget Jones visited the town on 10/26 and helped all those in attendance identify the priorities for how to spend the \$15k grant. Those priorities include: a tourism brand/logo for the town, a tourism-specific website & digital marketing plan, signage / "wayfinding" for the town, print materials like maps and rack cards, and tourism organization development (e.g., dedicated resources).
- An all-day workshop with the other 9 towns selected for the 2022-2024 TN Downtowns program will take place in Cookeville on Wed 11/16.

Special Census- The results of the 2020 census showed a decrease in population from 494 to 313, which resulted in around a thirty thousand dollar (\$30,000) loss of revenue.

The completed special census count shows an increase of population from 313 to 376, which gains back around ten thousand five hundred dollars (\$10,500) of the lost revenue.

The count will now be sent to East Tennessee Development District (ETDD) for verification. Representatives from ETDD will go door to door to verify at least ten percent (10%) of the households in town.

The new population/increased revenue will go into effect July 1, 2023.

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Citizens Comments- Former employee and building inspector Don Bryant, was present and requested that his name be removed from the town's website. The recorder apologized and stated that she thought that had already been done but some references must have been missed.

Mayor Pucciarelli thanked the outgoing board members: Joe Gill, Jerry Hopson, and Kathy Maxwell.

Mayor Pucciarelli called for New Business:

Special Event Permit Application- Genealogy Jamboree (2023)

The special event application, Genealogy Jamboree, was submitted by Joan Webb/ Cumberland Gap Tennessee Genealogy and History Group (CGTGHG) and is scheduled for October 20-21, 2023.

The application listed three choices for the proposed location of the event. The group asked the town approve the application/event with the three proposed choices. The final location will be determined at later date.

John Douglas made a motion to approve the special event application, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- absent; John Ravnum- yes.

Ordinance Number 5- 2022- An Ordinance Increasing the Special Event Application Fee

In an effort to defray the extra cost of events, (such as providing electricity, police protection, the extra cost of trash removal, and other expenses) it is being proposed to raise the special event permit application fee from five dollars (\$5) to twenty-five dollars (\$25).

John Douglas made a motion to approve the ordinance, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- absent; John Ravnum- yes.

Announcements- The following announcements were made:

Agenda meeting, Monday November 28, 2022 @6:00 p.m.

Board of Mayor and Alderman meeting- Monday December 5, 2022.

Election Day- Tuesday November 8, 2022 8:00 am – 8:00 p.m. (Town Hall open for voting only)

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John Douglas made a motion to adjourn, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- yes; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- absent; John Ravnum- yes.

Mayor

Recorder