

MINUTES
CUMBERLAND GAP MUNICIPAL PLANNING COMMISSION
October 2, 2023

Members Present

Joe Wolfenbarger, Chair
Neal Pucciarelli, Mayor
Phyllis Hopson
Linda McGaffee
Aaron Thomas

Members Absent

John Ravnum
Craig Callen

Others Present

Linda Moyers, City Recorder

ETDD Staff Representative: Harold Edwards

CALL TO ORDER AND APPROVAL OF MINUTES

Chairman Wolfenbarger called the meeting to order at 6:01 P.M. at Town Hall. Minutes from the September 11, 2023 Planning Commission Meeting were approved unanimously on a motion by Ms. Hopson, second by Mr. Pucciarelli.

REPORT FROM BUILDING OFFICIAL/CODES ENFORCEMENT

There was no report from Codes Enforcement as Building Inspector Gabriel Tejada was not in attendance.

PUBLIC COMMENTS:

There were no comments for the public.

NEW PLANNING COMMISSIONER:

Aaron Thomas was welcomed as a planning commissioner.

NEW BUSINESS:

A. Election of Vice Chairman and Secretary.

Chairman Wolfenbarger nominated Phyllis Hopson as Vice Chairman in the form of a motion. The motion was seconded by Mayor Pucciarelli and all members voted aye. Ms. Hopson nominated Mayor Pucciarelli to serve as the planning commission secretary. Her motion was seconded by Mr. Thomas and all members voted aye.

B. Subdivision Regulations.

Staff planner Edwards led a discussion and delivered a presentation on subdivision regulations. He cited the State of Tennessee enabling legislation for local governments to implement land use controls which included zoning and subdivision regulations. He identified the purpose of the municipality's role in regulating the development of land and cited the benefit for the community. Mr. Edwards noted that the adoption of a Major Road Plan was a prerequisite for planning commission's adoption of subdivision regulations and presented a proposed plan which identified and classified the streets by type. Mr. Edwards noted that a public hearing is required for the adoption of subdivision regulations and suggested that the planning commission consider adoption at the

November 6, 2023 meeting. He further asked the planning commissioners to review the subdivision regulations and filter any comments to him through Linda Moyers.

OTHER BUSINESS

The planning commission agreed to change the meeting time from 6:00 p.m. on the first Monday of each month to 5:30 p.m. Thus, the next meeting will be on Monday, November 6, 2023 at 5:30 p.m.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:51 p.m.

Secretary

Date