

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
OCTOBER 5, 2020  
PAGE 1 OF 4

The Board of Mayor and Alderman met in regular session on October 5, 2020 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; John Douglas-here; Teresa Fuson- absent; Kathy Maxwell absent; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. He mentioned the below change that needed to be made to the minutes:

New Business: Charter Change: Mayor Pucciarelli explained that he isn't necessary for changing the charter

Correction: Mayor Pucciarelli explained that he isn't necessarily for changing the charter

John Douglas made a motion to the approve minutes, with the above change. Susan Bain seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell-absent; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Susan Bain made a motion to approve the financial report, with a second John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- absent; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Susan Bain made a motion to pay the bills, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell-absent; John Ravnum-yes; Phillip Waller-yes.

Planning & Zoning- There was no planning and zoning meeting for October.

Finance- There was nothing to discuss.

Law and Order- A couple of citations have been written and will be on the docket for the October court date.

Historical – The next historic zoning commission meeting is scheduled for October 6, 2020. There is a COA on the agenda to replace the roof at 522 Colwyn.

Streets- The bid opening for the paving project was held last week. The following streets will be paved: all of Selwyn; Brooklyn Street- the one way street between the flashing

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
OCTOBER 5, 2020  
PAGE 2 OF 4

light and Pennlyn; Brooklyn- in front of the Cumberland Gap Inn down to the Green apartments

The mayor is in the process of getting quotes for crack filling Colwyn and other areas.

Parks and Recreation – Mayor Pucciarelli thanked the volunteers who painted the picnic tables and decorated at Berkau Park.

He also thanked all those who decorated the town for fall/Halloween.

There will be a memorial service for former Mayor Bill McGaffee on October 25<sup>th</sup> @ Berkau Park. More details will be announced when determined.

Tourism/Events- Every Friday and Saturday night in October the Guardians of the Gap will be hosting an event. Activities include, but not limited to, ghost tours, movie nights, car show, and free pumpkin giveaways.

The Artist Co-op Stroll with the Masters is scheduled to take place on October 10, 2020. The event includes portrayal of artist such as Bob Ross, Mark Twain, and others.

Trick or Treat will be from 5- 8 p.m. on October 31<sup>st</sup>.

Water- The water loss for the last two (2) previous months remained steady at 34% but increased to 37% in September.

There was discussion and concerns that defective copper may have been installed during the 1<sup>st</sup> phase of the water line rehabilitation project that took place several years ago, as there has been several leaks that have been repaired on the lines.

Sewer- The DO probes at the sewer plant were installed last month, however, shortly after installation one of the probes went bad and had to be sent back. The town will withhold payment until the issue is resolved.

Fire Department- The new Personal Protection Equipment (PPE) has arrived, with a total of eight (8) new pairs of gear. The CGVFD has also received gear donated from other departments.

Currently there is a total of twenty-eight (28) active members of the CGVFD. New members are always being trained due to the constant turnover since the department is comprised of mostly college students.

OSHA Safety Director- See old business.

Litigation- The attorneys are working on a motion to dismiss the pending case regarding 601 Pennlyn due to the statute of limitations running out.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
OCTOBER 5, 2020  
PAGE 3 OF 4

Mayor Pucciarelli called for Old Business:

Ordinance Number 7-2020- A Ordinance to Establish and Updated Occupational Safety and Health Program Plan, Devise Rules and Regulations, and to Provide for a Safety Director and the Implementation of Such Program Plan

This ordinance updates the already existing plan. The plan is required to be updated every seven (7) years.

John Douglas made a motion to approve the ordinance, with a second by Susan Bain Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- absent; John Ravnum-yes; Phillip Waller-yes.

Charter Change- The board discussed whether to change the charter to reduce the number of alderman or to continue appointing the seats that are not filled.

Mayor Pucciarelli told the board that if they wanted him to he could continue to research the matter and have MTAS write up an ordinance.

John Douglas made a motion to not make any changes to the charter, leaving the number of alderman at 6. Susan Bain seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- absent; John Ravnum-yes; Phillip Waller-yes.

Citizens Comments- There were no citizen's comments.

Mayor Pucciarelli called for New Business:

Street Paving Bids- The following bids were received for the street paving project: Willis Paving- \$47,725.00; Hinkle Contracting -\$33,000.63; Glass Machinery & Excavation- \$71,750.00.

John Douglas made a motion to approve the bid submitted by Hinkle Contracting, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- absent; John Ravnum-yes; Phillip Waller-yes.

Alderman Appointments- Several alderman appointments will have to be made. Mayor Pucciarelli is talking to individuals who may be interested.

Resolution Number 4-2020- A Resolution to Approve Applying for 2020 Public Parks and Recreation funds- This resolution approves applying for the grant and gives the mayor the authority to sign all the necessary paperwork.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
OCTOBER 5, 2020  
PAGE 4 OF 4

John Douglas made a motion to approve the resolution, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- absent; John Ravnum-yes; Phillip Waller-yes.

Announcements

Agenda Meeting- Monday October 26, 2020 @6:00 p.m.

With no other business to come before the board, Susan Bain made a motion to adjourn, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- absent; John Ravnum-yes; Phillip Waller-yes.