

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
OCTOBER 7, 2019
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The Board of Mayor and Alderman met in regular session on October 7, 2019, with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; John Douglas-here; Teresa Fuson- absent; Kathy Maxwell here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. Susan Bain made a motion to the approve minutes, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts and explained why the Certificate of Deposit was closed and funds deposited into the money market.

A new law went into effect as of July 1, 2019, requiring all municipalities to contract with a bank or banks making the best proposal to become the depository of municipal funds. The law requires the proposals from each bank to be reviewed and analyzed to determine the bank or banks proposing the highest interest rate, potential service charges or other fees, factors affecting safety and liquidity of municipal funds, and any other relevant factor, before entering into such contract. The following three (3) banks were sent a Request for Quote of Current Interest Rate and Fees: Commercial Bank, First Century Bank, and Home Federal Bank.

The Certificate of Deposit was due to be renewed in October, so therefore, the funds were withdrawn preventing it from renewing in case the current bank is not the one the town should enter into contract based upon the submitted proposals. Once the proposals are submitted and the town contracts with a bank a new CD account will be opened.

Mayor Pucciarelli called for a motion to approve the Financial Report. Susan Bain made a motion to approve the financial report, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. John Douglas made a motion to pay the bills, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

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Planning & Zoning- At the planning and zoning commission meeting, prior to the Board of Mayor and Alderman meeting, the committee reviewed the Cumberland Gap Master Plan. The committee made a recommendation that the Board of Mayor and Alderman approve the master plan.

Susan Bain made a motion to approve the Cumberland Gap Master Plan (via Resolution No. 1-2019), with a second by John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson-absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

The next meeting will be on Monday November 4, 2019 @6:00 p.m.

Finance- The proposals from the banks will be discussed at the next meeting.

Mayor Pucciarelli thanked the attorney for reducing his fees by fifty percent (50%) for his services in the court case involving 601 Pennlyn.

Law and Order - There was nothing to report.

Historical – The meeting scheduled for Tuesday October 8, 2019 was cancelled as there is no items on the agenda.

The next meeting will be on Tuesday November 5, 2019 @7:00 p.m.

Streets- The tree trimming in town has been completed.

The National Park also did some trimming on North and South Cumberland Drive.

Parks and Recreation – Volunteers from the LMU Vet School will be doing repairs at the dog park at no cost to the town as they are doing their own fundraising.

The two (2) benches built by the Claiborne High School wood shop class was delivered earlier in the month.

Tourism/Events- Upcoming Events include:

October 12, 2019 Harvest Moon Gala

October 18- 19, 2019 Genealogy Jamboree/ 200th Anniversary of the Iron Furnace

October 29-31, 2019 Pumpkin Lights

October 31, 2019 Trick or Treat 5-9 p.m.

Water- The water loss went up from 5% in August to 10% in September. The master meter is due for recalibration and will be scheduled for later this month.

Sewer- The generator has been delivered and installation is almost complete.

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A new vehicle for the water/sewer department is needed as the golf cart is almost worn out.

The manholes will be repaired as soon as it can be determined which ones are in need of repair, since there hasn't been enough rain to make that determination.

Fire Department- The fire department is working on purchasing four (4) new Personal Protection Equipment (PPE) that will in compliance with the National Fire Protection Association (NFPA).

It turns out that the fire truck repairs are not as extensive and expensive as it was first determined. Priority repairs will be made immediately while others will be budgeted in the next fiscal year.

Sixty (60) new firefighters were trained earlier in the month.

OSHA Safety Director- There was nothing to report.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business:

Estep property Update- The town is in the process of working with a nonprofit design firm for developing the property owned by the Estep family located in the center of town.

Special Event Insurance - Mayor Pucciarelli reported that he contacted ten (10) other local cities/towns and asked about policies and procedures for special events. All reported that special event insurance was required naming the city/town as additional insured.

The good news is that the Victorian Christmas and car shows (if static) are not required to have special event insurance.

Wine on public property- County Mayor Joe Brooks has contacted Mayor Pucciarelli about the possibility of holding two (2) wine tasting events in town each year. In order for that to be allowed ordinances would have to be changed as currently alcohol is not allowed on public property.

Citizens Comments- Geri Ravnum thanked the town for the flowers that was sent for her brother's funeral. Mayor Pucciarelli offered condolences.

Mayor Pucciarelli called for New Business:

Ordinance No. 5-2019- An Ordinance Amending the FY 2019-2020 Budget

This ordinance amends the 2019- 2020 budget for several income/expense line items.

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A correction was made since discussed at the planning meeting.

John Douglas made a motion to approve the ordinance on first reading, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Resolution No. 1-2019- A Resolution to Adopt the Cumberland Gap Master Plan and Trailhead Plan

This resolution was already discussed and approved (see planning and zoning).

Short Term Rental Packet - Anthony Maxwell and Joseph Wolfenbarger submitted the required paperwork to obtain a Short Term Rental Permit for 522 Colwyn Street.

Each board member was given a copy to review. Mayor Pucciarelli stated that unless the board had any objections he plans to issue the permit.

Special Event Permit Application/ Ghost Tour

The application was submitted by Susan Bain/The Pineapple Tea Room and is scheduled to take place on October 26, 2019. The dates were extended to include October 27th- October 30th, 2019.

This event is a historic walking tour of the town's actual & true life hauntings experienced by those who live/work in the community.

John Douglas made a motion to approve the special event application, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Announcements

Agenda meeting- Monday October 28, 2019

With no other business to come before the board, John Douglas made a motion to adjourn, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.