

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
SEPTEMBER 8, 2020
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The Board of Mayor and Alderman met in regular session on September 8, 2020 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

This meeting is being held electronically. Board members and the public are being permitted to participate in this meeting by electronic means to protect the health, safety, and welfare in light of the COVID- 19 PANDEMIC-19 outbreak. This electronic meeting is in accordance to the Tennessee's Governors Executive Order No. 60, which will remain in effect until 11: 59 p.m., Central Daylight Time, on October 28, 2020.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; John Douglas-here; Teresa Fuson- absent (came online later); Kathy Maxwell here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli recognized the passing of Bill McGaffee and offered condolences to his family.

Mayor Pucciarelli called for a motion to approve the minutes. Phillip Waller made a motion to the approve minutes, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Phillip Waller made a motion to approve the financial report, with a second John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Susan Bain made a motion to pay the bills, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Planning & Zoning- The planning and zoning commission meeting scheduled for September 8, 2020 was cancelled.

Finance- There was nothing to discuss.

Law and Order- A couple of citations were written with a court date scheduled for September 24, 2020.

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Historical – The next historic zoning commission meeting is scheduled for September 9, 2020 via zoom.

Streets- The advertisement for bids for the paving project is expected to be in this week's Claiborne Progress. Bids will be awarded at the October board meeting.

Parks and Recreation – The town was awarded a \$65,000 Tourism Enhancement Grant for the repairs and upgrades to Festival Park.

Tourism/Events - Kimberly Kotlar gave an update on the Guardians of the Gap activities.

The walking tour project is on schedule and the grand opening will tentatively take place in late spring of 2021.

She spoke about the activities the Guardians of the Gap are planning in October. Every Friday and Saturday night there is an event planned. All events comply with COVID-19 guidelines. Activities include, but not limited to, ghost tours, movie nights, decorating the town and poles for Halloween and free pumpkin giveaways. The purpose of the events is to bring people into town and to raise awareness for the Guardians in the Gap. Advertising options were discussed.

See new business for special event applications.

Water- The water loss for the last two (2) months has remained steady at 34%. Will check for leaks later this month.

Sewer- The town is on a waiting list for the installation of the D.O Probes.

Fire Department- The new Personal Protection Equipment (PPE) has begun to arrive.

OSHA Safety Director- See new business.

Litigation- The attorney appointed by the town's insurance company has answered the complaint made by Steve Clouse. According to the attorneys it is possible the statute of limitations has ran out.

Mayor Pucciarelli called for Old Business:

There was no old business.

Citizens Comments- There was no citizen's comments.

Mayor Pucciarelli called for New Business:

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Cumberland Gap H.S yearbook ad- A student with the Cumberland Gap H.S yearbook staff approached the town about advertising the 2020 yearbook. Last year's ½ page ad turned out good so Mayor Pucciarelli recommend renewing the ad.

John Douglas made a motion to renew the ad, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Ordinance Number 7-2020- A Ordinance to Establish and Updated Occupational Safety and Health Program Plan, Devise Rules and Regulations, and to Provide for a Safety Director and the Implementation of Such Program Plan

This ordinance updates the already existing plan. The plan is required to be updated every seven (7) years.

John Douglas made a motion to approve the ordinance, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Charter Change- The board discussed whether to change the charter to reduce the number of alderman or to continue appointing the seats that are not filled.

City Recorder, Linda Moyers, explained the charter change process. An ordinance would be drafted and passed by 2/3 votes of the board then it would be sent to the legislators for approval.

Mayor Pucciarelli explained that he isn't necessarily for changing the charter, he would just like to see residents run for office. There was a brief discussion about reducing then number of alderman from six to four or from six to five.

The majority of the board felt it would be better to wait until they could meet face to face to discuss the options further. Most were hesitant to make a charter change.

Special Event Applications- Guardians in the Gap

Gaptober Mystery Movie Nights- Friday Nights: 10/2, 10/9, 10/16, 10/23, 10/30
Saturday Nights: 10/10

There was a question about the movie titles. The list was not completed yet, as there is several locations the movies will be showing. All will be Halloween movies and include movies like Hocus Pocus and Ernest Scared Stupid. The board requested that all movies be PG 13 or less.

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Gaptober Ghost Tours- Friday Nights: 10/2, 10/9, 0/16, 10/23 & 10/30 (no Saturday night dates)

Wine & Mead night at Angelo's in the Gap- 10/3

The event will include music and will take place on the Angelo's patio but overflow will be directed to Festival Park. It was pointed out that no alcohol is allowed in the park. Kevin Larew, from Angelo's, stated he understood and agreed that all alcohol will remain on his property.

Let Them Eat (&Drink) Pumpkin- 10/17/2020

Witches Ride & Goblins Stroll- 10/23/2020

Gaptober Cruise In & Costume Car Parade- 10/24/2020

No road closings and one way traffic in/out of town.

John Douglas made a motion to approve the special event applications, with the stipulation that all movies be PG 13 or less, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Announcements

Agenda Meeting- Monday September 28, 2020. The meeting will take place at town hall in person but with limited space for the public (due to COVID social distancing guidelines).

Town Hall will be closed on September 21- September 25, 2020.

With no other business to come before the board, John Ravnum made a motion to adjourn, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.