

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
SEPTEMBER 10, 2018
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The Board of Mayor and Alderman met in regular session on September 10, 2018 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey-here; Teresa Fuson- absent; Jerry Hopson - here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. Chuck Coffey made a motion to the approve minutes, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Chuck Coffey made a motion to approve the financial report, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Susan Bain made a motion to pay the bills, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

Planning & Zoning

The Planning and Zoning Committee has completed the review of Title 14, Zoning and Land Use Control, for any necessary changes.

The next meeting will be on Monday October 1, 2018 @6:00 p.m.

Finance

The board reviewed the Profit and Loss vs Actual worksheets for July and August 2018.

Law and Order

The police car listed on govdeals did not met the reserve price. A second chance offer was extended to the highest bidder for their bid of \$1,200. The item was not awarded until the offer was either accepted or declined. No action was taken by the bidder and the auction was closed. The car will be relisted later in the week.

The radar speed gun was delivered and is now in operation.

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Mayor Pucciarelli has spoken with the new sheriff, Bobby Brooks, and he is willing to continue the Law Enforcement agreement between the town and the Claiborne County Sheriff's Department.

Sheriff Brooks and Mayor Pucciarelli has also discussed the possibility of setting up a satellite station at the Town Hall.

Historical

The next meeting will be on Tuesday September 11, 2018@7:00 p.m.

Streets

The sealing/stripping of the city parking lot was completed this past Saturday. All of the cars parking in the lot were moved and the lot was blocked off on Friday. No cars had to be towed.

The board discussed ways to make the stop sign at the post office more visible. Mayor Pucciarelli reported that new stops signs was ordered and received. All the stops signs in town will be replaced.

Mayor Pucciarelli has been researching a replacement for the flashing light but has been unable to find one.

Parks and Recreation

There was discussion about installing a fence around the covered bridges as people have been taken a shortcut by climbing down the rocks. Not only is that dangerous, it is a liability to the town.

Quotes will be obtained for replacing some boards on one of the small wooden bridges on Brooklyn Street.

Tourism/Events

Upcoming Events included:

Servolution Duck Race- September 29, 2018

Cumberland Mountain Music Show- September 22, 2018

Harvest Moon Art Festival- October 13, 2018

Genealogy Jamboree- Oct 19-20, 2018

Pumpkin Lights- October 29-31, 2018

The Business Association is discussion additional Halloween activities.

Volunteers are needed to help light the pumpkins, which will be begin around 6:30 p.m. each night. Since the next agenda meeting (Monday October 29th) is the same night as the lighting the board decided to change the start time of the meeting to 5:30 p.m. instead of 6:00 p.m.

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Shelia Cosby was present to discuss the LMU Homecoming on October 13, 2018. All activities will take place on private property but she requested permission to hang two (2) banners on the covered bridge advertising the homecoming event. Chuck Coffey made a motion allowing the banners to be hung on the covered bridges, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

The board discussed the pumpkin carving contest. The following prizes was discussed:

1st Place- \$50 + 1 hr. dance party from the Pineapple Tea Room
2nd Place- \$25 + \$25 Gift certificate from Gap Creek Coffee House
3rd Place- \$25 + large specialty pizza from Angelo's in the Gap
All remaining participates is eligible for a chance to win 1 of 2 additional prizes of \$25 each.

Chuck Coffey made a motion to approve the above prizes, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Special Event Permit Application- MedWars

The application was submitted by LMU-DCOM Wilderness Medicine Club (a student organization) and is scheduled to take place on November 3, 2018.

Jerry Hopson made a motion to approve the special event application, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Water

The water loss went up from 8% in July to 18% in August.

Multiple services through a single meter- At the last agenda meeting, it was brought up that since Susan Bain lived in an apartment above her business she should only be charged one water bill. At the meeting tonight, the board reviewed Ordinance 18-707- Multiple Services through a single meter. The ordinance states "If the city's zoning ordinance permits business owners to live inside their business, the bill shall be for one unit. If the unit is rented to others, it shall be considered as a separate unit and billed accordingly." With that being said, Susan Bain should only be charged for one unit, instead of two.

John Ravnum then questioned if one of his tenants where to live in the apartment upstairs and decides to open a business downstairs would they only be charged for one water bill.

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Several of the board members felt that the way the ordinance was written it pertains to the building owner not tenants. John Ravnum argued that tenants have the same rights as a homeowner as long as they are living there. When questioned, the attorney said it depends on the lease and how much control the landlord gives the tenant.

The board decided to table the issue until further discussion at the next agenda meeting.

Sewer

The manhole repair for this fiscal year has been completed. A total of 30 manholes have been repaired; 10 last fiscal year and 20 this fiscal year. Jesse Thompson reported that he has noticed a change in the ground water flow since the repairs.

The board discussed the purchase of a new generator at the WWTP. Phillip Waller made a motion allowing Jesse Thompson to obtain quotes for the purchase, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Vaughn and Melton completed their feasibility study to see if and how much the WWTP could be expanded. During their visit they noticed two (2) things that need to be addressed: garbage disposals should not be used as the organic materials is overloading the plant; gutters shouldn't be attached to the sewer system as it causes the flow to increase during the rain. The town needs to eliminate these issues as it is causing the pumps to overload.

Fire Department

The fire department recently recruited new members and now has a total of forty three (43) active members.

The CGVFD will be conducted a live burn with TNTVFD on Saturday September 15, 2018.

The forestry grant application will be submitted later this week. The application included new radios and replacement batteries.

OSHA Safety Director

There was nothing to report.

Litigation

There was nothing to report.

Mayor Pucciarelli called for Old Business:

Reach Alert Update- The number of households has changed since the service was approved at the last meeting. The number went down from 360 households to 160

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households. The LMU dorms will only be counted as one instead of individual units. A message will be sent to the main contact and she will then send it out to all the students in the dorms via the campus alert system.

Flood Plain Management Services Special Study- Corps of Engineers

The Corps of Engineers has sent a scope of work describing their planned work for the Flood Plain Management Services Special Study in the town. The town is on the list for funding.

Citizens Comments

A question was asked regarding the savings on dumping cost since the recycling program began. The program has only been in place for a month but there was a savings of around fifty dollars (\$50) from the previous month.

Mayor Pucciarelli called for New Business:

Special Event Permit Application- Victorian Christmas

The application was submitted by Cumberland Gap Artist Co-op and is scheduled to take place on December 1, 2018. The event includes a tree lighting, caroling, and visiting with Father and Mother Christmas.

Susan Bain made a motion to approve the special event application, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Announcements

Agenda meeting- Monday, September 24, 2018 @6:00 p.m.

With no other business to come before the board, Chuck Coffey made a motion to adjourn, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.