

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
NOVEMBER 6, 2023  
PAGE 1 OF 3

The Board of Mayor and Alderman met in regular session on November 6, 2023 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Teresa Fuson- absent; Camille Hall- absent; Bill Linn-here; Kathy Maxwell- here; John Ravnum- here.

Mayor Pucciarelli called for a motion to approve the minutes. John Douglas made a motion to approve the minutes, with a second by Bill Linn. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Kathy Maxwell made a motion to approve the financial report, with a second by Bill Linn. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. John Douglas made a motion to pay the bills, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Planning and Zoning- At the Planning Commission meeting earlier tonight the committee discussed the proposed subdivision regulations.

Mayor Pucciarelli reported that the Gabriel Tejada resigned as building inspector. Don Nave verbally agreed to temporarily fill in as building inspector until a permanent replacement can be hired.

The date for the next Planning and Zoning Commission meeting is December 4, 2023.

Finance- There was nothing to report.

Law and Order There were six (6) citations issued last month. Violations included speeding and running stop signs. City Court was held on October 26, 2023.

Historical – The Historic Zoning Commission scheduled for November 7, 2023 has been cancelled. The date for the next Historic Zoning Commission meeting is December 5, 2023.

Streets – There was nothing to report.

Parks and Recreation- There was nothing to report.

Tourism/Events- Upcoming events include: Victorian Christmas: December 2, 2023.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
NOVEMBER 6, 2023  
PAGE 2 OF 3

Water- The water loss for the month of October was 11%.

Mayor Pucciarelli congratulated the board for completing the required utility training.

Last year the state required the town to test the water quality every quarter. In the fourth quarter the test was done at the end of the quarter instead of the beginning, which resulted in a violation during the recent state inspection. The violation only pertained to the timing of the test, not the water quality.

Sewer – There was nothing to report.

Fire Department- The fire department wishes to apply for the Volunteer Firefighter Equipment and Training Grant (VFEAT). Applications will be accepted until November 30, 2023. No local match is required.

John Douglas made a motion to approve the fire department's request to submit an application, with a second by Bill Linn. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

OSHA Safety Director- There was nothing to report.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business:

Guardians of the Gap - TN Downtown Grant Update- Colloredo & Associates, along with members of the grant steering committee, is currently working on a new and more efficient design for the town website.

Citizens Comments- There was no citizen comments.

Mayor Pucciarelli called for New Business:

Special Event Permit Application- MedWar 2023

The special event application, MedWar 2023, was submitted by Jamey Lee/LMU-DCOM, and is scheduled for November 11, 2023.

There will be stations with different medical scenarios set up along the ten (10) mile race route, testing each participants medical skills.

John Douglas made a motion to approve the special event permit application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
NOVEMBER 6, 2023  
PAGE 3 OF 3

Ordinance No. 11-2023- An Ordinance Altering Benefits Policy

This ordinance amends the benefit policy adding additional paid holidays for full- time employees.

Kathy Maxwell made a motion to approve Ordinance No. 11-2023, with a second by John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Special Event Permit Application- Genealogy Jamboree 2024

The special event application, Genealogy Jamboree 2024, was submitted by David Nelson/ Cumberland Gap Tennessee Genealogy and History Group, and is scheduled for October 10- October 12, 2024.

There were a number of concerns voiced about this year's event that should be addressed before the event takes place in 2024, including relocating the event and an alternative plan for blocking the streets.

Kathy Maxwell made a motion to approve the special event permit application, with the stipulation that a plan for modifying the event location and road closures, be submitted prior to the event. John Douglas seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

LMU Honor Society/Dr Weeks

This group was recognized for their efforts to plant pollinator spaces on the art sites throughout town.

Welcome new business- Nutty Squirrel Trading Post

A new business, Nutty Squirrel Trading Post, is now opened at 704 Brooklyn Street.

Report of Debt Obligation- Form CT-0253

The form pertains to the General Obligation Capital Outlay Note that was issued for the town's matching share of the Parks and Recreation Grant.

No further action is needed, but was required to be delivered and presented to the board at a public meeting.

Announcements- The following announcements were made:

Agenda Meeting- Monday Novomer 27, 2023

Board of Mayor and Alderman meeting- Monday December 4, 2023

John Douglas made a motion to adjourn, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. John Douglas- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

---

Mayor

---

Recorder