

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
JANUARY 8, 2024  
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The Board of Mayor and Alderman met in regular session on January 8, 2024 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Camille Hall- here; Bill Linn-here; Kathy Maxwell- here; John Ravnum- here.

The following board members was absent: Teresa Fuson.

Mayor Pucciarelli called for a motion to approve the minutes. John Douglas made a motion to approve the minutes, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Kathy Maxwell made a motion to approve the financial report, with a second by Bill Linn. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Kathy Maxwell made a motion to pay the bills, with a second by Bill Linn. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Planning and Zoning-

The Planning Commission scheduled for January 3, 2024 was cancelled.

The building inspector position is in the process of being filled.

Finance- There was nothing to report.

Law and Order- One citation was written during the month of December.

Historical – The Historic Zoning Commission met on January 3, 2024. A representative from certified local government did a presentation on training and grant opportunities.

Streets – Mayor Pucciarelli is meeting with TDOT next week to discuss the drainage issues in town.

Parks and Recreation- Claiborne County Chamber of Commerce donated two (2) blue bear proof trash cans.

Tourism/Events- There was nothing to report.

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Water- The water loss for the month of December was 28%, up from the 14% in November.

Sewer – There was nothing to report.

Fire Department- The fire department wishes to apply for a Community Development Block Grant (CDBG) to purchase a new fire truck. City Recorder, Linda Moyers, reported that most of those grants require matching funds. No one from the fire department was present to give any other details.

John Douglas made a motion allowing the fire department to move forward with the application, with details to be reported when known. John Ravnum seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

OSHA Safety Director- There was nothing to report.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business:

Guardians of the Gap - TN Downtown Grant Update- The marketing firm, Colloredo & Associates, have designed several branding options. Tony Maxwell will present them to the board at next month's meeting.

Citizens Comments- There was no citizen comments.

Mayor Pucciarelli called for New Business:

Election Requirements- There are three (3) alderman and the mayor positions open for the election in November 2024. In order to be eligible, candidates must live in town six (6) months prior to the election. Petitions can be picked up, at the Election Commission, on June 17<sup>th</sup> and must be returned on August 15, 2024. While the petitioners are only required to have twenty- five (25) signatures, Mayor Pucciarelli recommended that more be collected. The election commission verifies all signatures and all may not be accepted.

Announcements- The following announcements were made:

Town Hall closed- January 15, 2024 (Martin Luther King Jr. Day)

Agenda Meeting- Monday January 29, 2024

Board of Mayor and Alderman meeting- Monday February 5, 2024

John Douglas made a motion to adjourn, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted at follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

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Mayor

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Recorder