

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
MARCH 4, 2024
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The Board of Mayor and Alderman met in regular session on March 4, 2024 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Camille Hall- here; Bill Linn-here; Kathy Maxwell- here; John Ravnum- here.

The following board members were absent: Teresa Fuson

Mayor Pucciarelli called for a motion to approve the minutes. John Douglas made a motion to approve the minutes, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Kathy Maxwell made a motion to approve the financial report, with a second by Bill Linn. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Bill Linn made a motion to pay the bills, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Planning and Zoning-

The planning commission began reviewing the zoning codes for any needed changes/updates. The next meeting is April 1, 2024.

Finance- The town switched to Powell Valley Electric phone and internet, saving the town around one hundred dollars per month. A phone for the fire department has been added.

Law and Order- Two citations were written this past weekend.

Historical – The Historic Zoning Commission meeting scheduled for March 5, 2024 has been cancelled as there are no items on the agenda.

Streets – Creeks are being cleaned out in an effort to prevent flooding in town. The debris has been removed from the creek behind the Cumberland Gap Inn and did prevent flooding in that area during the last rain.

Mayor Pucciarelli has a meeting with the National Park later this week.

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Park and Recreation- There was nothing to report.

Tourism/Events- Upcoming events include: March 17, 2024- Meet and Greet with the new National Park Superintendent; April 27, 2024- Last Saturday in April and Art and Wine Festival;

Water- The water loss increased from 21% in January to 22% in February.

Sewer- There was nothing to report.

Fire Department- There was nothing to report.

OSHA Safety Director- There was nothing to report.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business:

Guardians of the Gap- TN Downtown Grant Update- Bob Colloredo, with Colloredo & Associates, gave an update on the items his company has under development: 1. Logo and Associated Branding Design- the design is complete, copyright is in place, and final design was presented to the board; 2. Walking Tour Illustrated of Cumberland Gap- in process and updates will be submitted mid-March; Guardians of the Gap Advertising & Membership Rack Card- researching business/attraction assets; Website Design- researching business/attraction assets and building of the website is progressing.

Hotel/Motel Tax Distribution- Mayor Pucciarelli explained that in order for the hotel/motel tax to be distributed an invoice from a vendor would first have to be submitted and only what has been collected, at that time, can be distributed.

Citizens Comments- There was no citizen comments.

New Business:

Special Event Permit Application- Last Saturday in April

The special event application was submitted by Joe Wolfenbarger and is scheduled for April 27, 2024.

John Douglas made a motion to approve the special event permit application, with a second by Bill Linn. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Special Event Permit Application- Cumberland Gap Small Farmers Market

The special event application was submitted by Sam and Chelsea Voelker/Hillfolk and is scheduled for the first Fridays in June through October 2024.

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Bill Linn made a motion to approve the special event permit application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Special Event Permit Application- Crossing the Gap Car Show

The special event application was submitted by Timothy Goins/Crossing the Gap and is scheduled for September 7, 2024.

John Ravnum made a motion to approve the special event permit application, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Resolution No. 1-2024- Authorizing the Submission of CDBG Application- Authorizing the Submission of an Application for FY 2024 State Community Development Block Grant Funds

This resolution authorizes the town to request CDBG funds in the amount not to exceed \$420,000 to purchase a Fire Truck.

Kathy Maxwell made a motion to approve the resolution, with a second by Bill Linn. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Camille Hall- yes; Bill Linn- yes; Kathy Maxwell- yes, John Ravnum- yes.

Announcements:

March 25, 2024- Agenda meeting

March 29, 2024- Town Hall closed (Good Friday)

John Ravnum made a motion to adjourn, with a second by Bill Linn. On voice call vote all vote “aye”.

Mayor

Recorder