

**SPECIAL EVENT PERMIT APPLICATION
TOWN OF CUMBERLAND GAP, TENNESSEE**

Name/Type of Event: _____

Date of Event: _____

Start Time: _____

End Time: _____

Location Proposed to be used:

Location Route (Attach Map):

Type of Use Requested (Example: Public Entertainment, Rally, Demonstration, or Any Combination Thereof, Tents, Cooking, Music, Alcoholic Beverages, Requested Street Closings, Etc.)

Name/Address of Applicant: _____

Telephone Number: _____

Name/Address of Person in Charge of Such Use of Site: _____

Telephone Number: _____

Name/Address of Organization: _____

Telephone Number: _____

Proposed policing of the Group Which Shall Include the Number of People to Direct Traffic, Set Up, and Clean Up and to Maintain Order If Necessary, during the Event or Use If Such Policing is Necessary:

Barricades closing the street are not to be removed by the public or event organizers. Police personnel shall be solely in charge of relocating all barricades.

HOLD HARMLESS:

I/We, the undersigned, as participants in the **activity authorized by this Special Event Permit**, understand and agree to hold the Town of Cumberland Gap and its insurance carrier harmless should I/we suffer any loss, injury, or damage resulting from participation in **the permitted event**. I/We assume full responsibility for our own medical expenses and agree not to file any claims against the Town of Cumberland Gap for any loss, injuries, or damages, excluding liability resulting from the negligent acts of the Town, its agents, servants, or employees.

The Participant further agrees that while conducting activities on Town property, they—along with their agents, employees, and associates—shall at all times adhere to all rules, regulations, and Ordinances of the Town and the State.

I CERTIFY THE ABOVE INFORMATION TO BE TRUE TO THE BEST OF MY KNOWLEDGE.

Authorized Signature: _____

Name Printed: _____

Name of Organization: _____

Date: _____

NOTICE: A twenty five dollar (\$25.00) processing fee must accompany this application.

If the application is approved, you are required to provide the following:

- Certificate of insurance naming the Town of Cumberland Gap as an additional insured, with same/equal limit of one million dollars (\$1,000,000.00) general liability and one million dollars (\$1,000,000.00) per occurrence and
- The City of Harrogate will no longer allow any signs to be posted on the pedestrian bridge.

Approved by the Town of Cumberland Board of Mayor and Alderman in called session on the _____ day of _____, 20____.

Mayor

Recorder